

City of Chiloquin  
City Council Meeting  
9/24/2013

Those Present:

Others:

City Engineer: Jeremy Morris  
Teresa Foreman: Recorder  
Pete Pate: Public Works

Mayor: Joe Hobbs

Council members:

Raymond Kirk  
Jeff Mitchell  
Jill Prewitt: absent  
Kathy Erion  
Carolyn Blackmon  
Julie Trevino: absent

Mayor Joe Hobbs read the opening statement:

It is the 24th day of September 2013, and the time is 6:34. As presiding officer, I hereby call this regular meeting of the Chiloquin City Council to Order. Please note that this meeting is being recorded. Following the confirmation and approval of the agenda the council will consider business coming before it.

Public input shall be limited to matters pertaining to the business of the City, and to the transactions of City business. In the event you have matters of personal business, or issues involving personality or performance they should be submitted in writing to the City Hall office to be forwarded to the City Council for further review. Under no circumstance is public input or comment allowed during the period of council deliberation.

During the period of public input, public comments are limited to three (3) minutes per person, no more than ten (10) minutes per topic. Maximum time for all public input shall be limited to thirty (30) minutes total.

As presiding officer I reserve the right to limit all input and to rule 'out of order' persons, whom by testimony are deemed to be abusive, disruptive or obscene. In addition I shall not accept testimony of a discrediting nature.

Roll Call: Blackmon, Kirk, Mitchell, and Erion.

We do have a quorum; I officially call this meeting to order.

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Mayor Hobbs asked if there were any additions to the agenda.

Discussion.

Erion asked to add the chicken ordinance to Old Business.

**Motion to accept the agenda of 9/24/2013, with stated additions, was made by council member Mitchell seconded by council member Kirk. Ayes: Blackmon, Mitchell, Erion and Kirk.**

**Motion passed.**

Council member Erion asked to make an addition to the minutes. During the discussion of the youth Center. She, also, was directed to look for places for the youth center.

**Motion to accept the minutes, of 8/27/2013, with addition, was made by council member Erion seconded by council member Mitchell. Ayes: Blackmon, Mitchell, Erion and Kirk.**

**Motion passed.**

**Motion to dispense with the reading of and accept the minutes, of 8/27/2013 was made by council member Blackmon, seconded by council member Erion. Ayes: Blackmon, Mitchell, Erion, and Kirk.**

**Motion passed.**

**City Bills:** Erion questioned a notice stamped on the Ed Staub bill. It states that if we get the routine ck's for the filling of fuel we get a lower rate. Pete Pate answered that the City is on the ck and fill.

**Motion to pay the bills as of Sept, 24 2013 in the amount of \$ 4,822.15 was made by council member Erion, seconded by council member Mitchell.**

Council member Blackmon asked about the bills of the previous meeting that had no quorum. The Mayor approved those bills and they were paid. The recorder will get a copy of that to the council members.

**Ayes: Erion, Mitchell, Kirk and Blackmon.**

**Motion passed.**

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## **City Correspondence:**

Council looked over other correspondence. There is quite a bit of correspondence. Council member Mitchell suggested that the council look over and read the correspondence, then if anyone had a question they could bring it up but otherwise no discussion would be needed. Council member Erion stated she would like to see every piece looked at and checked off as reviewed. Blackmon pointed out there was some for executive session.

Mayor Hobbs asked for a majority decision.

Council discussed this for a minute and then proceeded to look over correspondence.

Discussion about an RV hooking into the City services. The owners have requested a waiver of the requirement to not allow rv's to hook up for a period of time to fix up their home.

Discussion:

Council has asked public works employee to do a little fact finding to bring back to council before they make a decision. For now the council agrees they can have 30 days. If they need more, it will have to come before council.

The proposed letter from the City recorder to Julie Ryder: Council is in agreement with her response and directed her to send it.

**Motion to accept the City correspondence was made by council member Blackmon, seconded by council member Erion. Ayes: Erion, Blackmon, Mitchell and Kirk.**

**Motion passed.**

**Mayors Report:** Nothing tonight

**City Engineer report:** funding updates: I and I study and facilities plan. The deadline for the application was the 13<sup>th</sup>. It sounds promising. IFA, through other programs than CDBG monies, has \$20,000.00 technical assistance grant. We will be applying for that. They are also going to be meeting with the Indian Health authority and work with the tribe to try for funding through their programs.

Connect Oregon V has \$40 million to release. Call for projects is in October. This was discussed at previous meetings. The Park and Ride idea seems to be of some interest. There needs to be collaboration with the Tribes transit program.

**Motion to accept the Engineer report was made by council member Erion, seconded by council member Mitchell. Ayes: Blackmon, Mitchell, Erion and Kirk.**

**Motion passed.**

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**Public works report:** Pete passed around the public works report. He went over the report with the council.

Discussed the confined space equipment required by OSHA. Pete went over the laws and how it affects the City. Discussion about the cost, \$5500.00 – \$6000.00. Discussed how to purchase or rent. The recorder explained the contingency fund. She will bring that information back to the next meeting.

The rest of the list is about the other projects in town.

The bridge work is very nearly finished.

Bathrooms at the park are winterized. The ditch work along Lalo is done.

**Motion to accept the Public Works report was made by council member Blackmon seconded by council member Kirk. Ayes: Blackmon, Mitchell, Erion and Kirk.**

**Motion passed.**

#### **Recorders Report:**

Question to the council. There is a rental in town that has been broken into in the day time, repeatedly. The owners of that house would like to place some type of barrier but know that razor wire or barbed wire isn't allowed or practical. They are asking for ideas.

Discussion.

Council suggested home security of some type. Such as cameras.

The council had directed the recorder to request a conference with OSHA about the City's violations concerning the waste water treatment plant. The conference will be October 1<sup>st</sup> at 8:30 at City hall. It will be an informal telephone conference.

The recorder reminded council that in October the two meetings are just one week apart and then the first meeting date, in November is a Holiday, Veterans Day.

The recorder reported that her vacation will be the last two days of October and the first week of November

Council chose to change the 2<sup>nd</sup> meeting in October to the 29<sup>th</sup> of October. Council member Erion stated that she would not be here for the second meeting. Either date she would not be here.

Action item list: The recorder asked if this was what they had in mind. She went over the form and what had been done. She asked if the council wanted it different, to let her know.

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**Motion to accept the recorders report was made by council member Blackmon, seconded by council member Erion. Ayes: Mitchell, Blackmon, Erion and Kirk.**

**Motion passed.**

**Old Business:**

**Youth Center:** Council member Erion has a few things to report. Randy Henry and Erion looked around town and came up with several places that might work. Her thought is that although there are some places in the residential area, it would not be appropriate to have parties and events that might disturb residents. So, she is looking more in the business area. Erion has a suggestion about building a log cabin type structure in the park. Erion has a drawing of what she has in mind.

Discussion. Blackmon asked who would run the youth center. Erion answered that there was an individual that has dedicated himself to the youth Center, Randy Henry. He has spent lots of time with the kids. He is the one that made that youth center work. Until the center had a fire. It was an unfortunate accident.

Discussion about the damage to that youth center and the possibility of fixing that building. Erion stated she could get the labor donated. The only thing the City would have to put out would be the water and the sewer but she thinks the City should be the official owner of the youth center.

More discussion.

Erion had explained before that the youth program, The Sierra Project, would like to come here in the summer and rent the Methodist Church for a base if there was an opportunity for the youth to interact with the Chiloquin Youth. That's where the youth center comes in.

Erion is trying to come up with a way to do this. Asking for donations and such. She feels that a new building would be the best way

Council member Blackmon stated she had some concerns. She is all for a youth center, she works with kids. The financial issues. There will be costs. Insurance, infrastructure, the City would have to pay for background checks etc.

Council member Erion expressed an opinion that most everything can be donated. Mayor Hobbs suggested we look into it. Erion wants to look at the Parks and Recreation budget.

Council discussed: Does the City want to get into this responsibility? Council member Mitchell feels the community has to be involved in the decision.

Teresa will call Duke Kimbol to ask about donating the old youth center. Council member Erion stated that she would not do anything until we learn more from Mr. Kimbol.

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**Trees in the Park:** Discussion. There are several pages of information. John Bellen from Klamath Falls is the park superintendent there and the urban forester. He wrote suggesting the kinds of trees, the possibility of getting community involvement. He is willing to come and meet with the council and look at the park and help in any way he is able. Jeremy provided a list of trees.

Discussion.

Teresa will pursue a meeting with Mr. Bellen. She will send out notices to the council members so that they can attend that informal meeting if they are able.

**Melita's agreement:** Jeremy reported that the Dept. of Aviation would like an easement established where the pipe will be laid. Across the airport. The engineer suggests the pipe be placed first and then do the easement due to the fact it could change during the construction. Then you have to re-do the paper work for the changes in the easement. However, if that's the way they want it done after they learn about those possibilities that's what we will do. We will have an archeological study and cultural surveys first but that is only on the top, it could be different when you break ground. There will be some underground boring also.

Discussion about all the time and expense that has already gone into this project. Jeremy stated that an agreement needs to be established between the City Council and Pete Bourdett, land owner that states that the City does not have any financial responsibilities to this project.

Discussion. Mayor Hobbs pointed out that the council had made it very clear to Mr. Bourdett that the City was not going to take on any of the financial aspects of this project.

**Motion to direct Jeremy to proceed in this matter of developing a draft agreement between Pete Bourdett and the City of Chiloquin was made by council member Blackmon, seconded by council member Erion.**

Discussion. Jeremy asked if it needed to come back to council. Council stated they would like to look it over.

**Call for the question: Ayes: Blackmon, Kirk, Mitchell and Erion.**

**Motion passed.**

**Chickens inside the City limits:** This was talked about last year and some people thought it was done. The current Ordinance prohibits chickens. There is now the desire to let there be chickens but no roosters.

Discussion.

Council member Erion and the City Recorder will draw up a proposed amendment to the Ordinance.

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**New Business:**

**Skype attendance at meetings:** Council member Erion would like to be able to attend the meetings via a computer link. She is gone quite frequently and has read an article on this type of provision. This would be a convenience for any of the council members or Mayor.

Discussion. Council members expressed their opinions. Also the equipment needed. Policies and procedures must be adopted. The Mayor stated that at times a member can't make it, but he feels the council members need to be at the table. Discussion about having the meetings televised for the public.

Council did not make any decisions.

Council member Erion brought up that the new council members are supposed to attend the newly elected official's workshop. Members that have been here awhile could and should attend workshops also. There are a couple coming up. The City pays for council to go to workshops.

Discussion.

**Motion to accept new business was made by council member Blackmon, seconded by council member Erion. Ayes: Blackmon, Kirk, Mitchell and Erion.**

**Motion passed.**

**Public Input: none.**

8:40 Council went into executive session for ORS 192.660(2)(h) Possible Litigation.

8:55 out of executive session.

The council lost the quorum at the end of the executive session so the Mayor called this meeting adjourned.

Signed 10/14/2013

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Joe Hobbs, Mayor

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Attest: Teresa Foreman, City Recorder

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