

City of Chiloquin  
City Council Meeting  
2/09/2015

Those Present:        Others:

Teresa Foreman: Recorder  
Pete Pate: Public Works  
Jeremy Morris: City Engineer  
Sam Ramirez: City Attorney

Mayor: Joe Hobbs:

Council members:

Jill Prewitt  
Gaylor Hescoek  
Carolyn Blackmon  
Julie Trevino: absent  
Jeff Mitchell: absent  
Floyd Hescoek

Before the meeting began, the Mayor swore in Carolyn Blackmon to council position #2

Mayor Hobbs read the opening statement:

It is the 9th day of February 2015. As presiding officer, I hereby call this regular meeting of the Chiloquin City Council to Order. Please note that this meeting is being recorded. Following the confirmation and approval of the agenda the council will consider business coming before it. Public input shall be limited to matters pertaining to the business of the City, and to the transactions of City business. In the event you have matters of personal business, or issues involving personality or performance they should be submitted in writing to the City Hall office to be forwarded to the City Council for further review.

Under no circumstance is public input or comment permitted during the period of council deliberation.

During the period of public input, public comments are limited to three (3) minutes per person, no more than ten (10) minutes per topic. Maximum time for all public input shall be limited to thirty (30) minutes total.

As presiding officer I reserve the right to limit all input and to rule out of order persons, whom by testimony are deemed to be abusive, disruptive or obscene.

In addition I shall not accept testimony of a discrediting nature.

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The Mayor called the roll. Present: Carolyn Blackmon, Floyd Hescoock, Jill Prewitt and Gaylor Hescoock.

We do have a quorum; this meeting is now in order.

The Mayor called the meeting to order at 6:30 PM.

Bill Wilkins, President of CVIP Board of Directors has asked that Grace Stroup and her students be moved up in the agenda due to having young people attending. They are here to speak to the council about a City Skate Park.

Council agreed that they could speak at the beginning.

Grace Stroup is a 6<sup>th</sup> grade teacher at the Chiloquin Elementary school. There are 4 students pursuing a skate board park in the City limits. Two of the students are here tonight. This began as a social study assignment about the constitution and rights. The freedom of speech and the freedom of assembly. Reading about a person petitioning for funding for the 4H program, the students asked if they could petition for a skate park. The kids did a petition and have gathered nearly 100 signatures. They have formed a committee, and held four fund raising activities which garnered over \$1000.00. Grace went into detail as to what they have done and the research that they have done. Grace introduced the two boys as Jaylen Law and Jayden Wynden (spelling may be incorrect). The boys expressed their desire for a park and their idea that it would be a great addition to the community. They feel the youth need a place to have activity.

CVIP is holding the funds that have been received. They will also be helping the committee with applying for grants for this project.

The Mayor stated that he was very impressed with the boys trying to be a part of the solution. He commended the boys and told them they are the leaders of tomorrow.

**Motion to stand behind these boys to further getting the ball rolling in regards to the skate park was made by council member Gaylor Hescoock, seconded by Council member Jill Prewitt. Ayes: Carolyn Blackmon, Floyd Hescoock, Jill Prewitt and Gaylor Hescoock.**

**Discussion: Where to place the park. Different ideas about this were discussed.**

**Motion passed.**

**Motion to approve the agenda was made by council member F. Hescoock, seconded by council member Prewitt. Ayes: Blackmon, Prewitt, F. Hescoock and G. Hescoock.**

**Motion passed.**

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**Motion to accept the minutes of 01/27 /15 of the Regular council meeting and to dispense with the reading was made by council member Blackmon, seconded by council member F. Hescoock. Ayes: Blackmon, F. Hescoock, G. Hescoock and Prewitt.**

**Motion passed.**

**City Bills:**

**Motion to pay the bills in the amount of \$ 9094.93 was made by council member F. Hescoock, seconded by council member Blackmon.**

**Ayes: Blackmon, F. Hescoock, G. Hescoock and Prewitt.**

**Motion passed.**

**City Correspondence:**

Transportation pre application for call for projects. These are for updating transportation system plan.

Discussion.

Jeremy stated he would look into what the city has on file. We can discuss this at a later meeting, although there is a deadline for applications.

**Mayors Report:** Mayor Hobbs reminded the council about the surveys he had made for making a priority list of projects the City needs to concentrate on. This would be circulated through the City to get the Citizens input on the list. This is to find out what the community wants.

Discussion. If the council wants to add anything, they need to let Teresa know so she can change them to reflect that. Then we can put these in the City water bills.

**Recorder report.** The recorder explained to the council that she had received a phone call today about meeting that SCOEDD will be having a meeting on Friday the 13<sup>th</sup>. They would like someone from the City to attend.

Discussion.

The recorder reported that she and the Mayor had attended a budget workshop that was very informative. Also wanted to remind the council members about the meeting put on by OLCC about the legal marijuana issue on Feb 19<sup>th</sup> from 10-2 at OIT.

Discussion.

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The Mayor explained that he had gone to a training on ‘elected essentials’ that was very good. The meeting was in Medford. If there are any more, he would like to encourage the other council members to go.

**Public Works Report:** Pete reported about the storm drainage issue at the post office parking lot. The engineer had a map and explained how the pipe and catch basin was in the parking lot. It ends up at the vacant lot. Jeremy went over the options. The City needs an easement on that lot.

Discussion.

**Motion to authorize Pete and Jeremy to approach the owner of the property and see if we can work on plan B which is to do an exchange was made by council member Blackmon, seconded by council member G. Hescock.**

**(Option B is to negotiate with the owner, and no money changes hands)**

**Ayes: G. Hescock, Blackmon, F. Hescock and Prewitt.**

**Motion passed.**

West side pump station issues. There have been more and more problems with that station. Pete explained the most recent problems. This pump is 60 years old. Repair parts are no longer available. They are going to have to buy another one. He explained the urgency of this. He has acquired three bids for rebuilding this pump station. It will be in the neighborhood of less than \$25,000.00.

Discussion.

**Motion to proceed with the bid process was made by council member Hescock, seconded by council member Prewitt. Ayes: G. Hescock, Blackmon, F. Hescock and Prewitt.**

**Motion passed.**

Pete will bring numbers back to the next meeting.

Playground equipment: There is a closed bid option on playground equipment. The recorder placed up the pictures that were taken by the public works department. This is in Tule Lake. The bid has to include the removal of the equipment. It is 18 yrs. old. Has a service life of 25 yrs. It was \$50,000.00 new. Jeremy explained that there is a state parks grant that the City can apply for and get new equipment and it requires a 20% match. The same money the council may think about bidding for this sealed build, they could use instead as a match for the grant application.

Discussion.

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**Motion to place a sealed bid of \$2500.00 was made by council member F. Hescock, seconded by council member Blackmon. Ayes: G. Hescock, Blackmon, F. Hescock and Prewitt.**

**Motion passed.**

Pete explained to the council that DEQ was requiring certain tests at the WWTP. It requires purchase of a flow meter.

Discussion.

**Motion to authorize the purchase of equipment required, up to \$2000.00, was made by council member F. Hescock, Seconded by council member Blackmon. Ayes: F. Hescock, G. Hescock and Blackmon. Opposed: Prewitt.**

**Motion passed.**

Jeremy reported that we should be getting the paperwork approving the IFA grant of \$20,000.00 for the water master plan soon. When we receive that, he will bring the engineering agreement for the council to sign also.

Jeremy has offered to help with the parks grant. He is also going to help our public works employees with the permit provisions of the WWTP.

The Recorder asked about the revenue allocation applications. What project does the City want to request funds for.

Discussion.

Council decided that they would do a workshop on Feb. 12, at City Hall. It will be about the revenue allocation application and what project to request funds for.

**Old Business: none**

**New Business:**

Budget officer: The recorder explained that at the budget training she and the Mayor had attended, it was explained that the budget officer does not have to be appointed if there is documentation as to who in the organization is the budget officer. Such as a resolution or job description, etc. The recorders' job description is to prepare the budget.

**Public Input:**

Carl Brown is here to answer any questions about the HIRVI building. The City has shown some interest in acquiring that building for a new City Hall.

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Carl has been doing the renovation of that building for some years.

Discussion with council and engineer and public works about the building, the foreseen problems, possible grant opportunities, the starting process such as the required feasibility and such.

Carl explained what had been done already and that it is an historical building. The renovations have all followed the rules for historical buildings.

It was pointed out that as a focal point coming into our town, it would be nice to have it refurbished. Discussion about the length of time to finish and the probable cause.

There was an environmental review and there are no concerns.

Council decided to visit the building and do a tour on the same day as the workshop which is Feb. 12<sup>th</sup> at noon.

The council thanked Mr. Brown for his information.

**Motion to adjourn was made by council member Blackmon, seconded by council member F. Hescock. Ayes: F. Hescock, G. Hescock, Prewitt and Blackmon.**

**8:40 Meeting adjourned**

Signed

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Joe Hobbs, Mayor

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Attest: Teresa Foreman, City Recorder

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