

City of Chiloquin
City Council Meeting
11/27/07

Those Present:

Council members:

Kay Graham
Jill Prewitt
Steve Prewitt
Jeff Mitchell
Floyd Hescock

Others:

Teresa Foreman: Recorder
Vicky Tiscareno Assist recorder
Engineer Doug Adkins

Mayor: Mark Cobb:

“It is the 27th day of Nov. 2007. As presiding officer I hereby call this regular meeting of the Chiloquin City council to order. Please note that this meeting is being recorded. Following the confirmation of the agenda the council will consider business coming before it. Public input shall be limited to matters pertaining to the business of the City, to the governments of the City, and to the transactions of City business. In the event you have matters of personal business, or issues involving personality or performance, your comments should be submitted in writing to the City Hall office to be forwarded to the City Council for further review. Public comments are limited to three (3) minutes per person, no more than ten (10) minutes per topic. Maximum time for all public input shall be limited to thirty (30) minutes total. As presiding officer I reserve the right to limit all input and to rule out of order persons whom, by testimony, shall be abusive, disruptive or obscene. In addition, I shall not accept testimony of a discrediting nature. We do have a quorum; this meeting is now in order.”

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The Mayor called the roll. Present: Mitchell, J. Prewitt, Kay Graham, Hescoock and S. Prewitt

Also the City recorder Teresa Foreman and assist. City recorder Vicky Tiscareno.

There will be an executive session.

Motion to accept the agenda as presented was made by council member Hescoock, seconded by council member Steve Prewitt. Ayes: Hescoock, S. Prewitt, Graham, Mitchell and J. Prewitt.

Motion passed.

Public input: Ted Paddock is here to discuss the camp trailer that is parked at a residence on S. Third St. It is unlawful to live in a camp trailer within the City limits and the residents have been informed the trailer must be moved. Mr. Paddock is here tonight to ask the council to allow this trailer and the occupant to stay. The occupant is an elderly gentleman and his family lives there in the house. Mr. Paddock claims that the trailer is not hooked up to City services.

Discussion.

The recorder will send Mr. Paddock information and application forms to fill out for a temporary use permit and for a Doctor's affidavit that the occupant needs to live near a family member. He needs to get that back to the City office so that the council can review and make a determination.

Steve Ross: Mr. Ross is here representing himself and John Benson. They would like to put a storage yard in for their towing business. The corner of the Sprague river Hwy and Yahooskin has a blue building there owned by Ferrell's Fuel. The lot they are wanting to fence off for storage is next to that. They would put in a tall fence with slats. The vehicles would not remain for a very long period of time.

Discussion.

The Mayor suggested to Mr. Ross that he pick up a conditional use permit application from the recorder during regular office hours and get that filled out and returned to the City office for review of the council.

Judy Merrihew: Ms. Merrihew has purchased land that is on the Williamson river, past the sewer plant and mostly outside the City limits. She has been dealing with the county to get a CUP to place a home with her proposed business of storage units. Her access road crosses City property and according to City Ordinances if she places a business that will have public traffic crossing the City access, she must put in an improved road to meet City specifications. That would mean a paved road that would be adequate for the weight of a fire truck. Ms. Merrihew does not want to do this because it would be cost prohibitive.

Discussion.

Ms. Merrihew states that all she really wants is to have a nice home on the river. Council suggested she request, from the County, a zone change. (It is now zoned commercial/industrial and she must have a business to live there). She stated the County said that would cost \$2,000.00. Council suggested that would be less than placing a paved road to her business.

More discussion.

Council suggested Ms. Merrihew to visit with the County again when she decides exactly what she wants to do. She can always apply with the City for a variance. She stated that it would cost her too much and as of January she would put it up for sale.

Regular business:

Motion to dispense with the reading of the minutes of 10/08/2007 was made by council member Graham, seconded by council member Hescok. Ayes: Hescok, S. Prewitt, Graham, Mitchell and J. Prewitt.

Motion passed.

Motion to approve the minutes of 10/08/2007 was made by council member Graham, seconded by council member Hescok. Ayes: Hescok, S. Prewitt, Graham, Mitchell and J. Prewitt.

Motion passed.

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Motion to approve as paid the bills since Oct 8, 2007 in the amount of \$11,424.55 was made by council member Graham, Seconded by council member Mitchell. Ayes: Mitchell, Graham, S. Prewitt, Hescoock and J Prewitt.

Motion passed.

Motion to pay the bills as of Nov. 27, 2007 in the amount of \$229.61 was made by council member Graham, seconded by council member Hescoock. Ayes: Mitchell, Graham, S. Prewitt, Hescoock and J Prewitt.

Motion passed.

City Correspondence: Council looked over Correspondence. Waste management contract is up on Dec. 8th. The council has some concerns and would like to talk to their representative.

Discussion.

7:35 City engineer, Doug Adkins arrived.

Motion to extend the Waste management contract for 30 days was made by council member Mitchell, seconded by council member Hescoock. Ayes: Mitchell, Graham, S. Prewitt, Hescoock and J Prewitt.

Motion passed.

Motion to accept the City correspondence was made by council member Hescoock, seconded by council member J. Prewitt. Ayes: Mitchell, Graham, S. Prewitt, Hescoock and J Prewitt.

Motion passed.

Mayor's report: Rod Daily of the Klamath County Sheriffs department has been assigned to their office in the Chilouquin Community center. The second council meeting of Dec. falls on Dec 25th. The Mayor stated we will not be meeting the second Tuesday of the Month of Dec. CVIP will be starting up the community meetings again and they will be emailing the dates of those meetings.

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The Mayor discussed the procedure for the annexation of properties into the City limits. The recorder started the procedure and sent to the State the documents. They returned them with a booklet and instructions on how to do the annexation. Apparently it is done by attorneys, not recorders. After the first of the year the mayor would like to turn this task over to the new attorney.

Motion to accept the Mayors report was made by council member S. Prewitt, seconded by council member Graham. Ayes: Mitchell, Graham, S. Prewitt, Hescock and J Prewitt.

Motion passed.

Finance report: The audit is going well. This is the first year that we have a consultant to get everything ready and then send to the auditor. So far, we have not actually met with the new auditor although our consultant has been in contact with them and giving the City information.

Motion to accept the finance report was made by council member Graham, seconded by council member Hescock. Ayes: Mitchell, Graham, S. Prewitt, Hescock and J Prewitt.

Motion passed.

Public works report:

Motion to award the water line contract to Central Pipeline in the amount of \$389,424.90 and to authorize the Mayor to sign the contract as of October was made by council member Graham, seconded by council member Hescock. Ayes: Mitchell, Graham, S. Prewitt, Hescock and J Prewitt.

Motion passed.

This waterline going in along 97 is a good opportunity to put a line in to the rodeo grounds.

Discussion.

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The engineer will find the cost and get back to the recorder to do a phone poll of the council as to if they want to go ahead and stub water to the rodeo grounds or not. (The rodeo grounds belong to the City but are leased to the rodeo association).

Motion to hire Lillian Watah for a cultural resources monitor effective Nov 14, 2007 at an hourly wage not to exceed a total of \$6000.00 and authorize the mayor to sign was made by council member Graham, seconded by council member S. Prewitt. Ayes: Mitchell, Graham, S. Prewitt, Hescoock and J Prewitt.

Motion passed.

Hescoock told council that he had been approached to sell the City's old septic trailer.

Discussion.

Hescoock was directed to find out how much they would be willing to pay and bring back an offer to the next council meeting.

Public works is having the dump truck looked at because they think the clutch is going out.

Motion to accept the public works report was made by council member S. Prewitt, seconded by council member Graham. Ayes: Mitchell, Graham, S. Prewitt, Hescoock and J Prewitt.

Motion passed.

City Planning report: There was no meeting.

Old Business.

SCOEDD: The WW preliminary engineering report. There is a reimbursement request form that the recorder has, needing signatures.

Discussion

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Council member Graham asked about the computer that the City paid for. Do we have it yet? No, but the recorder is working on it. The man that made the computer has been gone and has made several excuses as to why he hasn't delivered it. She will diligently pursue this.

8:15 Council member Graham left on an ambulance call.

Motion to accept the Old business report was made by council member S. Prewitt, seconded by council member J. Prewitt. Ayes : Mitchell, S. Prewitt, Hescoock and J Prewitt.

Motion passed.

New business: All was discussed earlier.

Motion to accept new business report was made by council member S. Prewitt, seconded by council member Hescoock. Ayes: Mitchell, S. Prewitt, Hescoock and J Prewitt.

Motion passed.

8:22 Council went into executive session for Personnel issues:
ORS 192.660B

9:00 Council back in regular session. No decisions were made.

Motion to no longer pay triple time for employees working holidays and to follow our policies and procedures in the employee handbook was made by council member Mitchell, seconded by council member S. Prewitt. Ayes: Mitchell, S. Prewitt, Hescoock and J Prewitt.

Motion passed.

Council member Mitchell asked the recorder for a copy of the employee handbook. He wants her to pull out the sections that refer to the policy of paying the holiday and overtime. The recorder explained that the copies she gave council for this meeting is all there is in the hand book. That is why she asked for direction. The handbook does not address holiday pay at all.

Motion to pay holiday pay in accordance with state law was made by council member Mitchell.

The recorder explained that there is no State law pertaining to holiday pay. She called BOLI and they explained that holiday pay is up to employee policy. It is above and beyond the law. Again, this is why she needs direction from council.

Motion died for lack of a second.

Motion that holiday pay be at 1 ½ times regular pay was made by council member Mitchell, seconded by council member S. Prewitt. Ayes : Mitchell, S. Prewitt, Hescock and J Prewitt.

Motion passed.

The recorder asked the council that if we are to follow the employee hand book that means overtime is to be paid back as time compensation? Council stated that was right. The recorder then asked council if there was to be a time limit on how soon the employees had to use their accumulated time? Can they accrue it for any length of time? Council member Mitchell asked if the policy was silent on that? The recorder stated that the policy does not address that at all. Council decided to think about that and get back to her.

Christmas party: The recorder will let them know at the next meeting.

Motion to adjourn was made by council member Mitchell, seconded by council member S. Prewitt. Ayes: Mitchell, S. Prewitt, Hescock and J Prewitt.

Motion passed.

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Motion to adjourn was made by council member Jeff Mitchell, seconded by council member Steve Prewitt. Ayes: J. Prewitt, S. Prewitt, Hescock and Mitchell.

9:05 Meeting adjourned

Mayor

Recorder

Date signed

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