

City of Chiloquin
City Council Meeting
04/14/2009

Those Present:

Others:

Doug Adkins: City Engineer
Teresa Foreman: Recorder
Victoria Tiscareno: Assist. Recorder

Mayor: Mark Cobb

Council members: Floyd Hescock
Sandra Hamilton
Kay Graham
Jill Prewitt
Jeff Mitchell
Raymond Kirk

Mayor Cobb read the opening statement.

The Mayor called the meeting to order at 6:30 PM.

The Mayor called the roll. Present: Sandra Hamilton, Jeff Mitchell, Raymond Kirk, Floyd Hescock. Kay Graham and Jill Prewitt.

Also City Engineer Doug Adkins, assist. Recorder Victoria Tiscareno and City Recorder Teresa Foreman.

Council member Jill Prewitt is here tonight to resume her duties as council member. Jill also needs to be sworn in to office since there was an election last fall and she was re-elected to her position as council member. Jill has been south for the winter.

Mayor Mark Cobb swore in council member Jill Prewitt.

Motion to accept the agenda as presented was made by council member Graham, seconded by council member Hescock. Ayes: Hamilton, Hescock, Prewitt, Graham, Kirk and Mitchell.

Motion passed.

Public Input:

Louise Groomer is here tonight, representing the Chiloquin ambulance, to discuss their proposed site plan for a new facility. There was some discussion about the entrance to the facility for the ambulance vehicle.

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It is closer to the intersection than the City has, in the past, allowed. After discussion with the City engineer, it was proposed that because it isn't for parking, and it is not for public entrance, they might allow that for this facility.

The engineers for the facility showed drawings of the proposal to the council. Council and the engineer are concerned about the noise from any generators or cooling machines. The Ambulance engineers are aware and are taking steps to keep noise to a minimum. They also discussed the storm drainage system, snow removal and building elevations.

Much more discussion.

No decisions can be made during public input so this item will be moved to New business.

Bob Lafferty, chairman of the civic improvement work group for CVIP is here tonight to discuss a proposal for a craft market to be held on Fridays, 4PM – 8PM, May – October on the City parking lot. Discussion about what they are planning.

Again, decisions can not be made during the public input, this will be discussed again during New Business

Motion to dispense with the reading of the minutes of the regular City Council meeting of 03/09/2009 was made by council member Hescock, seconded by council member Graham. Ayes: Hamilton, Hescock, Prewitt, Graham, Kirk and Mitchell.

Motion Passed.

Motion to accept of the minutes of the regular City Council meeting of 03/09/2009 was made by council member Hescock, seconded by council member Graham. Ayes: Hamilton, Hescock, Prewitt, Graham, Kirk and Mitchell.

Motion Passed.

City Bills:

Motion to pay the City bills in the amount of \$5940.08 was made by council Member Graham, seconded by council member Prewitt. Ayes: Hamilton, Hescock, Prewitt, Graham, Kirk and Mitchell.

Motion passed.

City Correspondence: Council looked over the correspondence.

There is a letter of intent from ALTREE. The Mayor explained that this company had looked at several sites in Klamath County and has tentatively decided on the Mill site here in Chiloquin.

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It is a 20 million dollar facility they intend to build. (see letter of intent attached)

Discussion.

The company would employ 65 people in this community, developing up to 125 employees. This doesn't include the workers in the Forest. What they do is, they make a sign board. It is like a piece of plywood made out of a composite material.

More discussion.

Council members are interested in this possibility but, at the same time concerned about the physical impact it could have on the City itself. Such as the amount of traffic coming through and the noise factor. The Mayor stated that he had a CD that showed the facility in New Mexico and he would get copies to all the council members. Also, the owners will come before this council to make a presentation and to also answer any questions. The Mayor will set this up with them and get back to council as to when this will be.

Mayor's Report:

The Main Street Grant: We got an extension, through the State for another week and a half to get this application in.

The Mayor informed the council that he is going to be moving. He is not sure when but has written a letter of intent that he read to the council. (attached).

Discussion.

Discussion about the sewer facility grant. The engineer updated the council on where that stands. The attorney explained to the council about the letter that he is writing explaining to SCOEDD that having the City engineer do the environmental ecological study was within State procurement law. He also reviewed the RFP draft from SCOEDD for the engineering plan and design. He will send a letter to Christina, of SCOEDD, explaining this.

7:45 Council member Mitchell asked to be excused. He has to travel to Salem tonight.

More discussion about the RFP and grant.

Motion to accept the Mayors report was made by council member Prewitt, seconded by council member Kirk. Ayes: Hescoock, Hamilton, Graham, Prewitt and Kirk.

Motion passed.

City Engineer: Discussion about the RFP. The engineer stated that the RFP process will delay the project 2 months.

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The ambulance building. Adkins did speak with them about the snow removal. They are aware that the City will plow the snow and that the ambulance people will be responsible for removing the snow from in front of their bays.

Motion to accept the City Engineer report was made by council member Graham, seconded by council member Prewitt. Ayes: Graham, Prewitt, Hamilton, Kirk, and Hescock.

Motion passed.

Attorney report: The reason he hasn't been here much in the past few months is that he is the assist. Coach for the girls BB team in LaPine. The recorder pointed out that they are State champs and his daughter is player of the year!

The rodeo association was sent a letter last fall about the improvements they need to make prior to having any more events at the rodeo grounds. Nothing has been done to our knowledge.. We have had verbal contact with the rodeo people and they have stated they are not ignoring us and will be making the repairs.

Discussion.

Mayor suggested that another letter go out to the association addressing the concerns. Their rodeo is in July, they need to have the repairs finished by that time.

The attorney stated that it has to be done that way. The insurance company has pointed out the problems and if the City allows this association to have an event and there is a problem, the City will be more likely to be at fault.

Vehicles to be removed from Juda Jim. The attorney will send a citation.

Annexations: The Mayor asked where we stood with that. That is in the engineers hands. Adkins stated he would have the descriptions to the attorney by the first meeting in May.

The Mayor explained to the council one thing he forgot to mention when discussing the mill site property and Atree. The County received that property through a tax foreclosure. Having done that, they can not just go out and sell it to whoever they want to. It must go out to open bid. They are looking into alternative ways. They will have meetings with their legal council.

Discussion.

Motion to accept the City Attorney report was made by council member Graham, seconded by council member Hamilton. Ayes: Graham, Prewitt, Hamilton, Kirk, and Hescock.

Motion passed.

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Public works report: Hescock reported that they want to fence off the road by the sewer plant. There are a lot of people going back in there and shooting and tearing up the area. It is all private. Harry Childers said he would buy the gate. The fence would be chain link 6 foot high. It would connect to the corner of the sewer plant and cross the road and go to the railroad property. It would cost aprox. \$200.00 - \$300.00.

Discussion.

Motion to allow the public works department to place a fence and gate between the sewer plant and the railroad was made by council member Graham, seconded by council member Prewitt. Ayes: Graham, Prewitt, Hescock, Hamilton and Kirk.

Motion passed.

Now, council member Hescock would like to fence off the West side lift station. He proposes to fence one side, along the property line. They would only need one fence because they have a deep ditch on the North side.

Discussion about the cost. Hescock stated it was probably 150 feet. 6 foot chain link fence. The engineer suggested that if the employees do this work it will probably cost about \$6. a foot. It could cost up to \$1000.00.

The recorder asked how they were doing the sewer plant fence for \$200. when this fence would cost up to \$1000.? Hescock replied the fence at the sewer plant is only going to be about 50'.

The council suggested Hescock get a price before placing the fences. Hescock replied that he would get a cost estimate and bring it back to the council.

The employees are coming to work on summer hours now. 7:30 – 3:30.

Motion to accept the Public works report was made by council member Graham, seconded by council member Hamilton. Ayes: Graham, Prewitt, Hamilton, Kirk, and Hescock.

Motion passed.

City Recorder report: Reminded the council to wear their earth day tea shirts on Friday. The fourth of July meeting will be in the evening and potlatch so the council members can come. We will let you all know when it is.

Motion to accept the City recorders report was made by council member Graham, seconded by council member Hescock. Ayes: Graham, Prewitt, Hamilton, Kirk, and Hescock.

Motion passed.

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Old Business:

SEI Forms. Yearly and quarterly reports. We need to get in the mail by tomorrow. The council members can do this on their own but the recorder will send an envelope certified tomorrow.

Tribal parking. We still have not got a site plan application from them. It was in February that the council discussed this and allowed them to park in the parking lot but they needed to submit an app. They have not done this yet. It is the recorder's understanding that Jana DeGarmo is in charge of that department so the recorder will contact her.

Discussion.

New Business:

Official recognition of the downtown resolution. There was phone poll that the council approved this resolution.

Motion to officially recognize approval of the resolution to apply for the downtown revitalization grant which was approved by phone poll, was made by council member Graham, seconded by council member Prewitt. Ayes: Graham, Hescoek, Kirk, Hamilton and Prewitt.

Motion passed.

Lot line adjustment application. There is a piece of property in the City that was foreclosed on. The house sitting on this property encroached on the adjoining property by approx. 5 feet. The adjoining property was retained by the original owner. The new owner was well aware of this issue prior to purchase. The recorder had explained to several interested parties that the owner would have to go through a process of applications for a lot line adjustment and also a variance due to the fact that the properties being adjusted would not meet zoning ordinance requirements. The council can allow a variance if the circumstances are valid.

The city has no specific guidelines for a lot line adjustment application so the recorder made one using State zoning law guidelines and has passed it by the engineer to make sure it meets his needs. She needs council approval to use this application format.

The engineer stated that it covers what he needs it to cover.

Discover.

The recorder asked if the variance public hearing and the lot line adjustment public hearing could be at the same time. The attorney replied that they need to be done at the same time.

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The recorder will send the applications to the new owner of the house.

Spring clean up: The mayor has received an email. Hescock suggested that we enforce the rule that the clean up that we do is for City residents.

Discussion about ways to do that.

The Mayor will find out the dates and take care of the dump boxes.

Ambulance building:

Motion to OK the entrance to the ambulance bays as presented by the tentative site plan was made by council member Hescock, seconded by council member Prewitt. Ayes: Hescock, Prewitt, Hamilton, Kirk and Graham.

Motion passed.

Motion to except the letter form the engineer with the right turn in to the ambulance bays off of Schonchin with no parking at that area was made by council member Hescock, seconded by council member Prewitt. Ayes: Graham, Hescock, Kirk, Hamilton and Prewitt.

Motion passed.

City Parking lot/ farmer's mkt:

Discussion: The recorder is concerned about waiving the fee. We charge a fee for any weekend vendor that comes along. This seems a conflict. Also, the farmers will be selling products that the stores are selling and they always get a business license. More discussion. Maybe the parent committee could buy a yrly business license for the lot and then they would control the vendors. Electricity: If they need electricity they pay more. Generators are to loud, no generators. Council prefers no electricity used at all.

Council member Graham withdrew the motion with the second agreeing.

Discussion about advertising. There are several free public notices. The garbage cans for the public could be brought out per session and then picked up at the end of the market.

Motion to approve the farmers market Friday evenings from May 1 to October 30, with a \$15. per vendor per season charge for the individual businesses, to be held in the City parking lot was made by council member Graham, seconded by council member Hescock.

Motion passed.

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Council member Graham agreed to look into the places to advertise for free.

Council member Hamilton would like to thank Vicky for calling the council members to remind them of the meetings. She feels this is a considerate thing to do.

Motion to adjourn was made by council member Graham, seconded by council Member Hescoock. Ayes: Hamilton, Prewitt, Hescoock, Kirk and Graham

Motion passed.

9:00 Meeting adjourned

Signed 04/28/2009

Mayor Mark Cobb

Attest: Teresa Foreman, City Recorder

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