

City of Chiloquin
City Council Meeting
2/23/2010

Those Present:

Others: Teresa Foreman: Recorder
Charles Case: Public Works
Michael Jenkins: Public Works

Council members:

Floyd Hescock
Raymond Kirk
Kay Graham
Jill Prewitt: excused
Jeff Mitchell (arrived 6:37)
Sandra Hamilton

Mayor: Mark Cobb

Mayor Cobb read the opening statement.

The Mayor called the meeting to order at 6:30 PM.

The Mayor called the roll. Present: Kay Graham, Sandra Hamilton, Raymond Kirk, and Floyd Hescock.

Also the City Recorder Teresa Foreman and Assistant Recorder Victoria Tiscareno.

Motion to accept the agenda as presented was made by council member Hescock, seconded by council member Kirk. Ayes: Graham, Hescock, Hamilton, and Kirk.

Motion passed.

Public Input: None

Motion to dispense with the reading of the minutes of the regular City Council meeting of 02/15/2010 was made by council member Graham, seconded by council member Kirk. Ayes: Graham, Hescock, Hamilton, and Kirk.

Discussion. Council member Hamilton asked if her absence from last meeting could be excused. She had called and left a message as to her reasons for being absent and gave the recorder the option to call her if her presence was needed. Council decided that the minutes should be amended to read that Hamilton was excused.

Motion Passed.

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Motion to accept the minutes of the regular meeting of 2/15/2010 as amended was made by council member Graham, seconded by council member Kirk.

Ayes: Graham, Hescocock, Hamilton, and Kirk.

Motion Passed.

Motion to dispense with the reading of the minutes of the Public Hearing of 02/15/2010 was made by council member Graham, seconded by council member Kirk. Ayes: Graham, Hescocock, Hamilton, and Kirk.

Motion Passed.

Motion to accept the minutes of the of Public Hearing of 2/15/2010 as presented was made by council member Graham, seconded by council member Kirk.

Ayes: Graham, Hescocock, Hamilton, and Kirk.

City Bills:

Council looked over the bills.

Motion to pay the City bills in the amount of \$1491.37 was made by council member Hescocock, seconded by council member Hamilton. Ayes: Hamilton, Graham, Kirk and Graham.

Motion passed.

6:37 Council member Mitchell arrived.

City Correspondence: Council looked over the correspondence.

Nothing to take action on.

Mayor's Report: The Mayor gave an update on the mill site area, ie: enterprise zone. The commissioner is putting together a proposed partition line for the wet lands. They will limit that to six acres. Once the council has that map in their hands they can generate a letter to the County requesting those six acres be sold to the City for \$1.00.

The fish and wildlife is still doing their study about the wetlands.

The riverfront 40 – 50 foot easement that the Tribes do not want to see any development on: A few meetings ago, the council decided that they would not do anything with that riverfront. The Mayor passed that information along to the commissioner Switzer. He has chosen to sell it to the Altree company

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Commissioner Switzer explained to the Mayor that the riverfront property was not included in the cleanup process. There may or may not be a liability there. Council member Hamilton asked if the council did not make a motion recently requesting that piece of property be given to the Tribes? The Mayor answered that he had recently met with the Tribes and that the County was offering the Tribes was to sell them three acres of that SW area for \$25,000.00 per acre. The Tribes was asked to come back to the County, within two weeks, proposals or counter proposals which they failed to do so the County is moving forward.

Discussion.

Motion to accept the Mayors report was made by council member Graham, seconded by council member Hescock Ayes: Graham, Hescock, Mitchell, Hamilton, and Kirk.

Motion passed.

Finance report: The Computer crashed. The recorder has been on line with several support centers. She needs to upgrade to Quick Books 2010. When she upgraded it caused the system to crash. Therefore, there is no written report. She will work on getting this all resolved in the next few days.

Discussion.

Motion to accept the financial report was made by council member Graham, seconded by council member Kirk Ayes: Graham, Hescock, Mitchell, Hamilton, and Kirk.

Motion passed.

Public works report: The new sidewalks are blistering and are broken in one place. The City engineer is coming up tomorrow to take pictures and follow up on getting the contractors back out here to fix the problem.

Discussion.

Charles Case WW Treatment plant report is in the packet. No one has any questions.

Motion to accept the Public Works report was made by council member Graham, seconded by council member Hamilton . Ayes: Graham, Hescock, Mitchell, Hamilton, and Kirk.

Motion passed.

Old Business: None.

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New Business: Council member Hamilton reported to the council that she received a call from the fire chief about addresses. He was questioning her about correct addressing for emergencies. He asked her to bring it to council. To see if they could get updated addresses. They are having a hard time answering up to calls because sometimes there are no numbers on houses.

The recorder asked what he was requesting? Hamilton is not sure, she is just bringing it to council.

The recorder explained that she is asking because, no one has called this office to ask for anything. The Fire department had a program some time ago where they went to the houses and gave address numbers to be put up. The City doesn't do that. If he is asking for a list of addresses, we can supply that. She just needs to know what it is he is asking for.

Discussion.

The Mayor stated that the fire chief needs to write a letter requesting just what it is he wants from the council.

6:57 Council is now in executive session. per ORS 192.660B Personnel Issues. No decisions will be made.

8:33 Meeting back in session. A few minutes into the meeting it was discovered that the recorder was eating the tape. A new tape was placed.

Discussion about overtime.

The recorder explained about when the OT kicked in. It is after 40 hours per week not after 8 hours per day. Also, when the minutes are over the ½ hour, it goes to the nearest ½.

Council was discussing that if an employee is supposed to come to work at 8AM and they clock in at 10 minutes until 8AM, then Thanks for the donation. The recorder suggested that if they want to do that, why have the time clock? Just have them fill out a written time card.

More discussion.

The Mayor summarized by stating the clock in and out will be on the hour, or half hour as it were.

Discussion about start time.

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Council decided that there is no need to change the time from 7:30 to 8:00 and back again when the daylight savings time already compensates for the changes. They will just leave the guys time from 7:30 AM to 4:00 PM year around.

Office hours: Council would like to see the office open during the lunch time. The recorder stated that was easy to do because they will stager their lunch times. They are usually here anyway.

The council wants to set up a workshop to update the personnel policy. The recorder stated that in the file given to each council member there is a copy of the current personnel policy. If they find they don't have that, please let her know and she will get them a copy.

PW employee Mike Jenkins asked about staggering lunches. Does the council care what time they take their lunches? The Mayor stated the three employees need to make that decision, along with the supervisors.

Motion to adjourn was made by council member Graham, seconded by council member Hamilton. Ayes: Hescock, Kirk, Mitchell, Hamilton and Graham.

Motion passed.

8:55 Meeting adjourned

Signed 3/08/2010

Mark Cobb, Mayor

Attest: Teresa Foreman, City Recorder

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