

City of Chiloquin  
City Council Meeting  
04/12/2010

Those Present:

Others:

Doug Adkins: City Engineer

Teresa Foreman: Recorder,

assist recorder Paulette Seybold

Public Works: Charles Case; Alan Harris; Mike Jenkins

Mayor: Mark Cobb: excused

Council members: Floyd Hescock acting Mayor

Kay Graham

Jill Prewitt: excused

Jeff Mitchell arrived 6:35

Raymond Kirk

Mayor Cobb read the opening statement.

The Mayor called the meeting to order at 6:30 PM.

The Mayor Pro Tem, Floyd Hescock called the roll. Present: Kay Graham, Raymond Kirk and Floyd Hescock.

Also City Engineer Doug Adkins, public works employees Charles case, Alan Harris, Mike Jenkins, assist. City recorder Paulette Seybold and City Recorder Teresa Foreman.

**Motion to accept the agenda as presented was made by council member Graham seconded by council member Kirk Ayes: Hescock, Kirk and Graham.**

**Motion passed.**

Public Input: None

**Motion to dispense with the reading of the minutes of the regular City Council meeting of 3/8/2010 was made by council member Graham, seconded by council member Kirk. Ayes: Hescock, Kirk and Graham.**

**Motion Passed.**

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**Motion to accept of the minutes of the regular City Council meeting of 4/12/2010 was made by council member Graham, seconded by council member Kirk. Ayes: Graham, Hescock and Kirk.**

**Motion Passed.**

City Bills: Council looked over the bills.

**Motion to pay the City bills in the amount of \$11,653.86 was made by council Member Graham, seconded by council member Kirk. Ayes: Hescock, Kirk and Graham.**

**Motion passed.**

City Correspondence: Council looked over the correspondence.

**6:35** Councilmember Mitchell arrived.

There is a written resignation from council member Sandra Hamilton.

**Motion to accept Sandra Hamilton's resignation, with regret, was made by council member Graham, seconded by council member Kirk. Ayes: Graham, Kirk, Hescock and Mitchell.**

**Motion passed.**

**Motion to accept the City correspondence was made by council member Graham, seconded by council member Kirk. Ayes: Hescock, Mitchell, Kirk and Graham.**

**Motion passed.**

Mayor's Report: Mayor is not here tonight

City Engineer:

WWT project: The final design is being finished. The design will be sent to DEQ for approval and then put out to bid. Hopefully they will be able to open bids the first of July so they can have the work done during the summer.

Adkins addressed the annexation discussion that is posted under Old Business. He would like the council to postpone this discussion until the next meeting when the attorney will be here.

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Melita's sewer line project: The City has a proposed agreement drafted up for discussion. Pete Burdet is here tonight to discuss this also.

The agreement lists out the responsibilities for each party; The City of Chiloquin and the owner of Melita's.

Pete is concerned about the charge. He agrees to pay the monthly charge but so far no one has let him know what that will be.

The recorder explained that this has yet to be determined.

Discussion.

Research will be done before the next meeting.

Discussion about flushing the line. During periods of slow use, there will be times the line needs to be flushed due to sediment building up. Build up results in odor. This should be minimal.

Discussion.

**Motion to accept the engineers report was made by council member Kirk, seconded by council member Graham. Ayes: Mitchell, Graham, Kirk, and Hescock.**

**Motion passed.**

Attorney report: The attorney is not here tonight.

Public works report: Had a broken line, replaced some valves. Had the water shut off in town several times.

Charles Case; WWTP operator. Charlie brought to the attention of the council a product that he would like to try at the plant. This would help with the treatment in the collection line and in the lift stations. There are two different products.

Discussion.

**Motion to allow the WWTP operator to order the product "grease bugs" for a five month trial was made by council member Graham, seconded by council member Kirk.**

Discussion: Mitchell asked Charles about the trial. Charles answered that if it works, we should see this in aprox. Two months. If it doesn't work, we are supposed to get our money back.

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Mitchell called for the question:

**Ayes: Graham, Mitchell, Kirk and Hescoock.**

**Motion passed.**

Alan Harris, the City certified water operator, that works one day per week is here tonight to give an update.

Alan reported to the council that they are starting a program that includes reading meters and a master water plan. The amount of water we use is an essential platform for running our water system. Neglect of the system over the years has been great. That is why there has had to be shut offs for repairs. One thing they are working on is to place valves where they create an opportunity to shut off just part of the town when something needs to be done in one area. They are looking for lines, valves and abandoned lines that are not know at this time.

All information needs to be mapped and recorded appropriately. All these things take time and he will keep the council updated.

Graham asked about the counter tops. There was supposed to be a new top for a water bill. Nothing has been done so far. We do need to follow up on that.

**Motion to accept the Public works report was made by council member Graham, seconded by council member Kirk. Ayes: Graham, Mitchell, Kirk, and Hescoock.**

**Motion passed.**

City Recorder report: The recorder reminded council to get their SEI's to her to be sent in by the 15<sup>th</sup>.

The recorder reported that just outside the City limits but within the UGB is a house that the owners want to add a bedroom. The problem is that it is in the commercial zone. The County will require them to go through a zone change application that is very expensive. The way the recorder sees this is that if they wait until it is annexed, they will only have to go through the CUP process. What is the council opinion of this?

Discussion. Council didn't make any decision or opinion.

There will be a meeting here tomorrow with the ODOT representatives about grant opportunities. She would like to see the council here. The Mayor is out of town. Hescoock and Graham will be here.

The recorder will be on vacation during the next meeting. Paulette will be here. Teresa asked the council to please make the motions correct and concise for Paulette. It can be hard for a new person.

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**Motion to accept the recorders report was made by council member Graham, seconded by council member Kirk. Ayes: Graham, Mitchell, Kirk, and Hescock.**

**Motion passed.**

Old Business: All discussed earlier.

New Business: none

**Motion to adjourn was made by council member Mitchell , seconded by council Member Graham . Ayes: Graham, Mitchell, Hescock, and Kirk.**

**Motion passed.**

**7:35 Meeting adjourned**

Signed 04/27/2010

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Mayor Mark Cobb

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Attest: Teresa Foreman, City Recorder

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