

**City of Chiloquin
City Council Meeting
06/22/2010**

Those Present:

Others:

Sam Ramirez: City Attorney
City Recorder: Teresa Foreman
Public Works: Mike Jenkins; Charles Case

Mayor: Mark Cobb

Council Members: Floyd Hescock
Kay Graham
Jill Prewitt
Raymond Kirk
Jeff Mitchell: absent

Mayor Cobb read the opening statement.

The Mayor called the meeting to order at 6:30 PM.

The Mayor called the roll. Present: Kay Graham, Raymond Kirk, Floyd Hescock, and Jill Prewitt.

Also present: Public works employees Mike Jenkins and Charles Case, and City recorder Teresa Foreman.

Motion to accept the agenda as presented was made by Council Member Hescock, seconded by Council Member Graham. Ayes: Hescock, Kirk, Prewitt, and Graham.

Motion passed.

Public Input:

Kathy Erion: Kathy is here tonight to give the council an update on the Fourth of July Independence Day celebration. There are quite a few people signed up for the parade and also to be in the park. Council member Graham is helping with the parade. Kathy is going to be the announcer at the Community Center. City Recorder Teresa Foreman has been chosen to be the Grand Marshall this year. She was chosen because of what she does in her spare time. She has put on the Fourth of July celebration for 12 years, coordinated the Christmas bazaar every year and directed the City wide yard sale every year in June. For all the extra things she has done for the City. She will ride her horse and then dismount to a throne that will allow her to watch the parade.

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Kathy explained the parade route. She reported about the donations for the food for the barbeque in the park. Sam has done a lot of soliciting to receive these donations. We will still have to buy hamburgers and cups and a few other things. We still need two gas barbeques. Teresa is trying to round up some, but she could use some help with that. We also need one more barbeque-er (cook).

There will be people with food handlers' license and also a hand wash system. Diane Poitras-Walker and the girl's basket ball coach are running the games. We will have three on three basket ball. There will be games for the little kids. And chalk drawing contest. There will be a watermelon eating contest.

There are a number of vendors setting up in the park. There will be a \$5.00 cleaning deposit. It will be refunded if kept clean. The Methodist church is giving ice cream.

There will be a live band. We need an amplifier for our speakers for the MC. The mayor suggested renting the amplifier and possibly the barbeque.

Kathy explained that if there is enough money left in the budget after the celebration, we will pursue purchasing a sound system.

Kathy explained that the primary reason she and Sam took on the responsibility of the celebration this year was to honor Teresa because she has done this faithfully for a lot of years. They have actually had fun doing this.

Sam asked the council members if they would come and hang around the park. There is no police force and they would like help making sure the place is safe for the kids. Just be an adult presence.

Sam encouraged the Mayor to set up a table for his bug repellent. Also, she would like him to sell tickets for the food. Also, they will find a car for the Mayor to ride in for the parade.

The Mayor stated he would most likely be there. He also thanked Kathy and Sam for all their efforts toward this year's celebration.

Nola Christiansen: Nola is here tonight to complain about the garbage in vehicles. She stated that she knew about the City Ordinance about broken down vehicles and garbage. She is concerned about the safety of all the kids around and the unsightliness. She feels it is getting worse and would like to see the City do something.

The Mayor asked public works to get some pictures, and that the City will pursue that.

Motion to dispense with the reading of the minutes of the regular City council meeting of 5/10/2010 was made by Council Member Graham; seconded by Council Member Hescoek. Ayes: Graham, Prewitt, Kirk, and Hescoek.

Motion passed.

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**Motion to approve the minutes of the regular City council meeting of 5/10/2010 was made by Council Member Graham; seconded by Council Member Hescoek.
Ayes: Graham, Prewitt, Kirk, and Hescoek.**

Motion passed.

**Motion to dispense with the reading of the minutes of the regular City council meeting of 6/14/2010 was made by Council Member Graham; seconded by Council Member Hescoek.
Ayes: Graham, Prewitt, Kirk, and Hescoek.**

Motion passed.

**Motion to accept the minutes of the regular City council meeting of 6/14/2010 was made by Council Member Graham; seconded by Council Member Hescoek.
Ayes: Graham, Prewitt, Kirk, and Hescoek.**

City Bills: Council looked over the bills.

Discussion.

Motion to pay the City bills in the amount of \$2558.30 was made by Council Member Hescoek, seconded by Council Member Graham.

Discussion: council member Prewitt wants to look over the bills. Jill questioned how many bids they got the Tracy contracting. The Mayor explained that under a certain amount the City does not get bids. Hescoek explained that the council approved this. Prewitt asked when and if she had approved it also. The recorder stated that it was last fall when the side walk was put in.

Hescoek stated there was a motion on the table. Prewitt stated she was still looking over the bills. The Mayor stated that they were still in discussion.

Prewitt was asking about the phone bill and where all the lines went.

Prewitt stated she was done.

Vote: Ayes: Graham, Hescoek, Prewitt, and Kirk.

Motion Passed.

City Correspondence: Council looked over the correspondence.

Mayor's Report: The mayor stated that he was going to move the appointment of a new council member from old business to his report. There are three applicants and he is recommending to council to appoint Donna Depoian.

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Motion to appoint Donna Depoian to the vacant council seat was made by council member Prewitt, seconded by council member Kirk.

Discussion: Graham asked to look over the applications. Hescock stated that he would like to see the council interview all the applicants. The Mayor pointed out that two of the applicants were here and asked if Hescock would like them to come forward.

Hescock replied that he thought each council member should be allowed to talk with them. That is what they have done in the past. The Mayor replied that it was the mayors appointment, but the council had the right to review and discuss what the appointments as they so choose.

Vote: Ayes: Prewitt, Kirk and Graham. Abstained: Hescock because he does not want to vote.

The mayor stated that was not a reason. Hescock stated it was to him.

Motion passed.

The Mayor swore Donna Depoian in to council seat # 2.

The mayor stated that at the last meeting there was a motion to give him keys. He asked if those had been made. The recorder replied that she had them.

Motion to accept the Mayor's Report was made by Council Member Hescock, seconded by Council Member Graham. Ayes, Hescock, Kirk, Graham, and Prewitt.

Motion passed.

Attorney's Report: Not here tonight

Engineer report: Engineer not here.

Public works report: They have been helping at the bridge. ODOT will be replacing the bridge. There will be a single lane bridge with a stop light. We are going to have to re-hook our main water line when they move it. Council member Depoian asked when that would be. Hescock replied that we did not know a date yet.

Council looked over the wastewater treatment plant report.

Council member Prewitt thanked Charles for cleaning out the alleyways.

Motion to accept the Public Works Report was made by Council Member Graham, seconded by Council Member Prewitt. Ayes: Graham, Prewitt, Kirk and Hescock.

Motion passed.

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City finance report: Council member Graham brought up the automatic price increase. Every July we are supposed to raise the water and sewer rates by 3%. This causes an odd amount. This year the amount will be \$59.41.

Discussion about lowering to \$59.40 or raising to \$59.45. Council decided to ask the attorney if either of those options would be legal since the raise is by resolution.

Motion to accept the City finance report was made by Council Member Graham; seconded by Council Member Hescok. Ayes: Graham, Prewitt, Kirk, and Hescok.

Motion passed.

Old Business:

Purchase orders: Council member Prewitt wants there to be purchase orders for everything that the City buys. The mayor explained that the purchase order is more for the company we are buying from. It is more to secure the person we are buying from. He made a few examples.

Prewitt wants something done with a purchase order. When she called Bullet, they did not have a purchase order.

Discussion. The mayor suggested an expense report. More discussion. Council member Kirk stated that purchase orders are time consuming.

Motion to have an expense report turned each week by our public works or anybody who spends City money from this office was made by council member Prewitt, seconded by council member Depoian. Ayes: Prewitt, Depoian, Kirk and Graham. Nays: Hescok

Motion passed.

Motion to accept Old Business was made by Council Member Prewitt, seconded by Council Member Hescok. Ayes: Graham, Prewitt, Kirk, Depoian and Hescok.

Motion passed.

New Business:

State revenue sharing resolution: Council member Graham read the proposed resolution.

Motion to pass the state revenue sharing resolution and to number it 788 was made by council member Graham, seconded by council member Hescok. Ayes: Graham, Hescok, Depoian, Kirk and Prewitt.

Motion passed.

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Motion that before the common council of Chiloquin, Oregon, an Oregon municipal Corporation, resolution adopting the budget, making appropriations and levying ad valorem taxes resolution # 789 and under section 3 that the common council of Chiloquin does hereby levy the taxes provided for in the adopted budget at the rate of 5.2766 per \$1000.00 in the amount of \$94,035.00 and that these taxes are hereby levied and categorized for the tax year 2010-2011 upon the assessed value of all taxable property within the City was made by council member Graham, seconded by council member Hescoock. Ayes: Graham, Hescoock, Kirk, Prewitt and Depoian.

Motion passed.

Summer time employee: Discussion. Council members would like to talk to the county parole officer and see if there is any way to get help from there. Prewitt stated that she would speak with them and bring it back to the next meeting. This position needs to be posted for applications and the recorder is asking the council for a job description for this position.

Motion to have the recorder pursue the garbage in abandoned cars under the parameters of the City Ordinances was made by council member Prewitt, seconded by council member Depoian.

Discussion: Prewitt wants the public works employees to clean the trash out of the vehicles if necessary. Graham asked if we should send a letter to the people discussed at the last meeting. She feels if they are going to start sending citations, we need to do them all.

Ayes: Prewitt, Depoian, Hescoock, Kirk and Graham.

Motion passed.

Motion to adjourn was made by council member Kirk, seconded by council member Hescoock. Ayes: Hescoock, Kirk, Depoian, Prewitt and Graham.

Motion passed.

7:30 PM Meeting adjourned

Signed 07/12/2010

Mayor Mark Cobb

Attest: Teresa Foreman, City Recorder

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