

City of Chiloquin
City Council Meeting
3/14/2011

Those Present:

Others:

Doug Adkins: City Engineer
Paulette Seybold: Assistant Recorder

Mayor: Mark Cobb

Council members: Floyd Hescock
Kathy Erion
Kay Graham
Jill Prewitt
Carolyn Blackmon
Raymond Kirk

Mayor Cobb read the opening statement.

The Mayor called the meeting to order at 6:30 PM.

The Mayor called the roll. Present: Kay Graham, Raymond Kirk, Floyd Hescock, Kathy Erion, Carolyn Blackmon, and Jill Prewitt.

Also City Engineer Doug Adkins and City Assistant Recorder Paulette Seybold

Motion to accept the agenda was made by council member Hescock, seconded by council member Graham. Ayes: Hescock, Kirk, Graham, Erion, Blackmon, and Prewitt

Motion passed.

Public Input: None

Motion to dispense with the reading of the minutes of the regular City Council meeting of 2/22/2011 was made by council member Graham, seconded by council member Hescock. Ayes: Hescock, Kirk, Graham, Erion, Blackmon, and Prewitt.

Motion Passed.

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Motion to accept the minutes of the regular City Council meeting of 2/22/2011 was made by council member Graham, seconded by council member Hescoek. Ayes: Hescoek, Kirk, Graham, Erion, and Blackmon. Nays: Prewitt.

Motion Passed.

Thank you to Teresa for the many hours put in to transcribing the notes.

City Bills: Council looked over the bills.

Motion to pay the City bills in the amount of \$10,946.95 was made by council Member Blackmon, seconded by council member Graham. Ayes: Hescoek, Kirk, Graham, Erion, and Blackmon. Nays: Prewitt.

Motion passed.

City Correspondence: The Mayor shared that we had a surprise inspection from OSHA and that there were some minor complaints. We will need an extension and some grant money to repair the front sidewalk. We will need to get estimates. It may have to be Americans with Disabilities Act compliant. The other items have been corrected. Council Member Prewitt stated that she will call OSHA tomorrow to make sure they come and inspect the work since she is the one who turned in the complaint against the city. She will also ask about the ADA compliance because she had not been told about that when she contacted OSHA. The papers from OSHA were just received today, so we will request an extension.

6:40 PM Attorney Sam Ramirez arrived. The Mayor called for a 5 minute break to confer with Sam Ramirez.

6:45 PM The Mayor called the meeting back in regular session.

There is a letter from the folks on Baker St. regarding the property at 315 Baker. The Mayor explained that it is redundant to what we have received in the past. Teresa has sent a 30-day notice to the owner and the tenants according to our Ordinances. We are in a waiting period now, and will have to follow due process. There are some concerns that a business is being conducted at the property, along with another residence, and the county has gotten involved in abating that situation. There are possible additional county violations as well. If necessary, the next step would be citations. Our attorney, Samuel Ramirez has the authority and power to issue citations via mail.

Council Member Erion asked about having a Sheriff's patrol person complete with shield and weapon deliver citations whenever necessary. The thought is this would be more effective than a certified letter.

The Mayor reiterated the fact that we have to follow our own laws and City Ordinances, and

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that the burden of proof would be upon the City to prove that the residents are operating a business. The issue is being investigated.

Some of the residents of Baker St. voiced concern about health, indecent exposure, and environmental issues at the property. The Mayor let them know that if they had proof it would be an issue for the DEQ or the Sheriff's office.

Discussion.

The attorney explained the process for citing violations.

The Mayor said that another issue is the occupancy of the residence and the lack of a valid permit. The county building department is dealing with that.

Mayor's Report: The Mayor showed logos for the Tribal bridge design. He will talk to Christina Ingram of SCOEDD tomorrow re. funding options for the approx. \$250,000 needed to replace the main water line under the bridge.

The Mayor received a letter from OSHA re. his complaint about the asbestos siding at the Big Gym. His attempt 3 or 4 years ago to get the DEQ involved had resulted in the school stating they would replace the siding 16 feet up that summer, which never happened. The issue is the kids peeling off the siding and playing with it like Frisbees. He did see inspectors at the gym, and expects that OSHA will give the school district a 2-week notice to repair.

Cameras – The city had authorized approx. \$8200 for Pat Lanctot to complete the work. The City has paid him \$4648. Basin Telecom gave a bid of approx. \$3500 to complete, which is still within the allotted funds.

Motion to accept the bid from Basin Telecom was made by Council Member Erion, seconded by Council Member Blackmon.

Discussion.

Public Works will do the hard wires, electrical work, and installation (conduit, etc.).

At the next council meeting Council Member Erion will report on the Sheriff's Advisory Meeting and what they have to say about the cameras.

Motion to accept the Mayors report was made by council member Graham, seconded by council member Kirk.

Council Member Blackmon asked if we had finished the motion that was on the table. The Mayor said to let the motion to accept his report die, and restate the previous motion.

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Restated motion to accept the bid from Basin Telecom was made by Council Member Erion, seconded by Council Member Hescoek. Ayes: Hescoek, Kirk, Graham, Erion, Blackmon, and Prewitt.

Motion Passed

City Engineer:

1 - Special city's allotment grant - to take care of roots in the street, dangerous trees, and drainage if funds are left over. Floyd and the engineer drove the streets prior to the meeting to try to identify some of the worst problems. They will identify, prioritize, and then put out to bid as many of the problems as the funding will cover. The work has to be done when the weather is better; June or July probably.

2 - Bridge Water Line - Alternative routes have been identified. There have been some complications with the hydro carbons at some locations that will have to be dealt with. ODOT has to know where the water line will be placed prior to their design being completed. He believes funding will be a major factor in deciding. He would like the council to allow him to meet with SCOEDD re funding.

Motion to authorize Doug Adkins to meet with SCOEDD re. funding for the bridge water line was made by Council Member Hescoek, seconded by Council Member Graham. Ayes: Hescoek, Kirk, Graham, Erion, Blackmon, and Prewitt.

Motion Passed

3 - Treatment Plant Improvement - Still waiting for authorization to go out to bid. We have to wait for the State to okay.

Motion to accept the engineers report was made by council member Hescoek, seconded by council member Graham. Ayes: Hescoek, Kirk, Graham, Erion, Blackmon, and Prewitt.

Motion passed.

City Attorney Report: The attorney would like to give his report in Executive Session.

7:23 Council went into Executive Session. Personnel ORS 192.660B and possible litigation ORS 192.660 (1) (h).

7:45 Back in regular session: no decisions were made during the executive session.

The City Attorney has no further report.

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Public works report: No report tonight.

City Recorder report: Teresa and Paulette are working on a spreadsheet for tracking Council directed projects.

Jill made a comment that she would like the office opened from 8 AM to 5 PM five days per week. The Mayor said this would be a budget decision. Discussion re. salaried vs. hourly with overtime. Mayor says to discuss it next meeting when Teresa is here for input.

Old Business:

1 - Cameras - Already discussed.

2 - Abandoned and burned-out buildings - Council member Erion said that previous discussion had been held re. dealing with one house per month, then she had heard that there was a list and pictures. She requests for that info to be available at the next meeting. She suggested that new pictures may need to be taken and that each of the council members could be responsible to do that. Mayor says discussion about abandoned buildings needs to be taken to the budget hearings. Perhaps owners need a letter inviting them to a workshop to discuss their properties. Mayor said to put this on agenda for next meeting.

3 - Baker St. Violations - Already discussed

Council member Blackmon requested that discussion re. violations on Juda Jim be at the next council meeting, and that Public Works take pictures.

New Business:

1 - Food Bank Building - Council Member Erion proposes that the City send the Fire Chief a letter asking him to give the Lion's Club building to the City, and then the City allow the Food Bank to use it. The Mayor would like to know about the liabilities associated with that building. Council member Erion will speak to the Fire Chief about the liabilities.

2 - Public Works Report/Record - Council Member Erion would like the Public Works employees to report each day to Teresa re. the work they have done, then Teresa type it up for the Council Members, so they could report to the public when questions arise. The Mayor said that the motions being shown on the water bills will show a lot of what the city does. Council Member Blackmon said complainers should come to council meetings to see what the city is involved in, to find out for themselves. Attorney Ramirez says this is a legal issue; the public has the opportunity to be involved through the budget process. He said it is not appropriate to allow any member of the public whenever they feel like it to challenge the capabilities of an employee. The budget meetings are open to the public and the discussion of the employment of the workers takes place there.

3 - Citation Delivery - Already discussed.

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4 - Mayor got an invitation to meet with Senator Jeff Merkley on March 20. He will talk to

Mr. Merkley about sexual predator laws, and asks the Council for anything they would like discussed. Council Member Graham would like him to talk about TMDL's that DEQ is requiring. Council Member Blackmon would like him to talk about Funding for Education.

Motion to adjourn was made by council member Graham, seconded by council Member Hescoek. Ayes: Hescoek, Kirk, Graham, Erion, Blackmon, and Prewitt

Motion passed.

8:15 Meeting adjourned

Signed:

Mayor Mark Cobb

Attest: Teresa Foreman, City Recorder

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