

City of Chiloquin
City Council Meeting
6/13/2011

Those Present:

Others:

Doug Adkins: City Engineer
Sam Ramirez: City attorney 6:48
Teresa Foreman Recorder

Mayor: Mark Cobb: absent

Council members: Floyd Hescoek
Kathy Erion
Kay Graham
Jill Prewitt: absent
Carolyn Blackmon
Raymond Kirk

6:30 The Mayor ProTem, Kay Graham, read the opening statement and called the meeting to order. There will be an executive session.

The Mayor ProTem called the roll. Present: Kay Graham, Raymond Kirk, Kathy Erion, and Carolyn Blackmon.

Hescoek is here, but he and the City engineer went to look at a ditch.

Also City Engineer Doug Adkins and City Recorder Teresa Foreman.

Public Input:

A woman Called Sam: Chiloquin City Resident. Sam is concerned that the ditch on Lalakes is a safety hazard and a mosquito breeding ground. She would like to see it cleaned up. At the very least, caution tape placed around it until the public works gets it finished. Council member Kirk stated there was nothing we could do about the mosquitoes. Sam replied that there should not be a ditch with standing water. Kirk explained that there was not just a ditch there. The whole section there has always had water there. When he was working for the Tribe, they had a tribal house there. They placed a sub-pump in there and they pumped water all spring and Summer.

The recorder explained that Hescoek and Adkins had just gone over there to look at it again and should be back soon.

Hescoek and Adkins returned.

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Adkins explained the ditch issue. There is a water line there; they can not cover that up. They will

just taper it up with the dirt. It just needs to be contoured. His concern is the gravel that the owner of the property has there. He needs to place a culvert. Adkins asked if there was a site plan on that. The recorder explained that the house was being repaired from a fire, there is no need for a site plan. The engineer explained that there was a change, though, with them bringing in all that gravel.

Discussion.

The council will discuss this later under New Business.

Christina with SCOEDD. Last time she was here we discussed the funding gap for the bids on the wastewater treatment plant project. She has done some research and has had the recorder send a letter requesting additional funding. Christina went over the proposed budget.

Discussion.

Council should not award the bid until they have the money in hand. We have to send out a seven day notice of intent to award. There is seven days that we can receive objections.

Discussion.

Christina left the meeting.

Motion to accept public input was made by council member Hescock, seconded by council member Kirk. Ayes: Hescock, Kirk, Blackmon, Graham and Erion.

Motion passed.

Motion to accept the agenda was made by council member Graham, seconded by council member Blackman. Ayes: Hescock, Kirk, Graham, Erion, and Blackmon.

Motion passed.

Motion to dispense with the reading of the minutes of the regular City Council meeting of 5/24/2011 was made by council member Hescock, seconded by council member Blackmon. Ayes: Hescock, Kirk, Graham, Erion and Blackmon.

Motion Passed.

Motion to accept the minutes of the regular City Council meeting of 5/24/2011 as typed was made by council member Kirk, seconded by council member Hescock. Ayes: Hescock, Kirk, Graham, Erion, and Blackmon.

Motion Passed.

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City Bills: Council looked over the bills. Discussion.

The Mayor explained to the council that he had an invoice from Basin Telecom that does not seem to mirror the estimate. He went over the numbers. It was decided that he would make some phone calls first.

Motion to pay the City bills as of 6/13/2011 in the amount of \$6,426.90 was made by council member Erion, seconded by council member Hescoock. Ayes: Hescoock, Kirk, Graham, Erion, and Blackmon.

Motion passed.

City Correspondence: None.

Mayor's Report: Mayor absent.

City Engineer:

Wastewater Treatment Plant project. The engineer is requesting the council authorize him to send the letter of intent when the state informs us the additional funding is available.

Motion to authorize Adkins engineering to issue the notice of intent to award upon Christina receiving notice from the State that the funding is available was made by council member Hescoock, seconded by council member Erion. Ayes: Kirk, Graham, Erion, Blackmon and Hescoock.

Motion passed.

Bridge replacement: Adkins has been in touch with ODOT about funding. It will not be 0% interest. It will probably be very low, but not 0%. They sent an application packet and Adkins is in the process of filling out that application. There are a few things he will have to have help from Teresa. There needs to be a public hearing.

Discussion.

Motion to authorize Doug Adkins to fill out the form and that we schedule a public hearing in regard to the ODOT business for the same day as the public hearing for the budget was made by council member Erion, seconded by council member Hescoock.

Discussion. The recorder asked what the publication requirements were. Adkins replied they would be the same as the public hearing notices for our zoning regulations. Discussion. At the post office and in the paper.

Ayes: Hescoock, Erion, Graham, Kirk and Blackmon.

Motion passed.

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Motion to accept the engineers report was made by council member Hescoock, seconded by

council member Kirk . Ayes: Hescock, Kirk, Graham, Erion and Blackmon.

Motion passed.

Council member Erion asked who was going to notify Mr. Liljenberg about the ditch on Lalakes and about the culvert he needs to place. Adkins stated he would speak with Mr. Liljenberg.

City Attorney Report: The attorney, Sam Ramirez, was directed by council to have a meeting with several residents on Baker Av. about the issues they are having. He did not feel a meeting was necessary. He spoke with Mr. Twamley. Mr. Twamley indicated that there was more to this meeting than the Baker Av. issue. The attorney was unaware there were other issues. He apologized for not having the meeting but he feels it is not necessary. Mr. Twamley is gone for 45 days and if the council feels they should meet he will. He explained to Mr. Twamley that after reviewing all of the correspondence and reviewing what is going on with 315 Baker, it looks like they are working on getting the violations up to code.

Discussion.

The arbitration decision about the Rodeo Association lease is still pending. He has heard nothing from the arbitrator.

The Mayor recognized a member of the audience that had come in late but needed to speak to the council.

Fauna Shuey (sp) : Fauna is here tonight to ask the council about the footage on the camera pointed towards the Post Office. There was an incident that occurred the other night that she would like clarification on. The recorder took the information and said she would look into it.

Motion to accept the attorney report was made by council member Graham, seconded by council member Erion. Ayes: Graham, Hescock, Erion, Blackmon and Kirk.

Motion passed.

Public works report: They would like to buy some 4 inch pipe for the sprinkler system in the park. The three inches has been all torn apart.

They also need some fertilizer for the park.

Motion to authorize an appropriate amount of 4 inch pipe and the appropriate amount of fertilizer so that the public works department can do their job was made by council member Erion, seconded by council member Kirk. Ayes: Kirk, Erion, Graham, Hescock and Blackmon.

Motion passed.

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They are working on the cameras still. Certain ones keep going off. He believes it is due to over

heating. They are going to replace the boxes with bigger boxes to see if that will help.

Erion asked if we had any summer help yet? Hescoock stated that comes after the new budget.

When they cut grass, it needs to be after it heads so that it won't come back.

There is a quote for the roofs at the restrooms and at the ball park.

Discussion.

Council reviewed the quote they received. There were several places we requested from and only one came back in . Hescoock read the quote.

Pilgrim Construction:

Restroom roof \$1387.00

Dugout roof \$1489.00

Motion to award the bathroom and the dug out roofing project to Pilgrim construction, as long as they are bonded and licensed, was made by council member Graham seconded by council member Hescoock Ayes: Kirk, Hescoock, Erion, Graham and Blackmon.

Motion to accept the public works report was made by council member Kirk, seconded by council member Blackmon. Ayes: Graham, Blackmon, Hescoock, Erion and Kirk.

Motion passed.

City Recorder report: Welcome to Chiloquin and the parking lot sign: Frank Ayers has a quote to seal those signs. The welcome to Chiloquin sign for \$75.00 and the parking lot sign for \$79.00.

Motion to have Ayers painting seal the signs was made by council member Hescoock, seconded by council member Erion. Ayes: Hescoock, Erion, Kirk, Graham and Blackmon.

Motion passed.

The class the recorder had asked to go to tomorrow in Bandon, Or. won't work. Paulette is gone and we are in the middle of the budget process so she is not going. There is another class on August 19th that she would like to go to in Salem It is about organization.

Discussion.

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Motion to authorize the recorder to go to the class in Salem, pay tuition, fuel, mileage and

hotel expenses was made by council member Erion, seconded by council member Hescoock. Ayes: Erion, Graham, Hescoock, Kirk and Blackmon.

Motion passed.

Discussion about the sidewalk repair/replacement. There are four possible proposals coming in. There are a lot of handicapped requirements and when we think we have a plan, we find we need to add or change something to be compliant. It is going to cost quite a bit more than anticipated.

More discussion.

The budget hearing will be on the 28th at 6PM

Motion to accept the City recorders report was made by council member Blackmon, seconded by council member Kirk . Ayes: Graham, Hescoock, Kirk, Erion and Blackmon.

Motion passed.

Old Business:

Independence Day: Council member Erion reported to the council what has been happening. We are going to have a float from City Hall. The entire council and the Mayor will be on the float. Graham stated she would probably be working that day. Floyd is cooking. Sam is taking care of the rest of the food. Erion asked Kay to ask Betty Meyers to set up the parade lineup. Erion asked Raymond to help in the park. She also asked for someone to help her with the corn toss. She has been asking a few people to be in the parade. She has asked the veterans to be the color guard. Also she is asking the girl's basketball team to be in the parade. Hescoock stated he was trying to get the VFW. Teresa said the Sheriffs Posse can't bring their horses but they will be here with their four wheelers. They would be the color guard if we still want them but they will be glad to be anywhere in the parade.

Erion stated she needed the sign hung. The parade lineup is at 11 and the parade is at noon. The barbeque is at 1PM with a few activities going on in the park.

Raymond will ask at the Tribe about the little league. He will ask if they would be in the parade.

Erion stated it was coming together but she needed help in bringing the parade together.

Sam's son may be the announcer for the parade, she will speak with him tomorrow.

Teresa got a sound system.

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Cars/houses: Erion apologized for forgetting the workshop she requested. Kay, Floyd Carolyn

and Teresa were here. Erion still feels we should have a workshop. She feels something needs to be done about the trash houses and abandoned cars.

Motion to accept the new business was made by council member Hescock, seconded by council member Blackmon. Ayes: Graham, Hescock, Erion, Blackmon and Kirk.

Motion passed.

New Business:

Future Plan: Erion stated that what she thinks we need is a five yr plan, a 10 yr plan and a 25 yr plan. Where we want to be, what we want to have accomplished. It is a way to set priorities.

Discussion.

Motion to accept the new business was made by council member Graham, seconded by council member Hescock. Ayes: Graham, Hescock, Erion, Blackmon and Kirk.

Motion passed.

8:07 Council went into Executive Session. Personnel ORS 192.660(2)(b) and possible litigation ORS 192.660 (2) (h).

8:15 Back in regular session: no decisions were made during the executive session.

Motion to adjourn was made by council member Hescock, seconded by council Member Kirk. Ayes: Hescock, Kirk, Graham, Erion, and Blackmon.

Motion passed.

8:15 Meeting adjourned

Signed: 6/28/2011

Mayor Mark Cobb

Attest: Teresa Foreman, City Recorder

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