

City of Chiloquin  
City Council Meeting  
06/28/2011

Those Present:

Others:

Teresa Foreman: Recorder  
Doug Adkins: Engineer

Mayor: Mark Cobb  
Council members: Floyd Hescock  
Kathy Erion  
Kay Graham  
Jill Prewitt: absent  
Carolyn Blackmon  
Raymond Kirk

Mayor Cobb read the opening statement.

The Mayor called the meeting to order at 6:30 PM.

The Mayor called the roll. Present: Kay Graham, Kathy Erion, Raymond Kirk, Floyd Hescock and Carolyn Blackmon.

City Recorder Teresa Foreman and City Engineer Doug Adkins.

**Public Input:**

Sam; Resident of Chiloquin. Sam is concerned about a ditch on Lalo that she feels is dangerous. She asked, two weeks ago, that tape be placed up around the ditch, it has not been placed. She feels it is a breeding ground for the mosquito's and nothing has been done about that. She is also unhappy about not having the Independence day sign up as soon as she had requested it. She is also extremely disappointed in the lack of enthusiasm of the council members concerning the Independence day celebration. She thanked Carolyn for making game pieces and thanked Kathy for making game board. Sam is also unhappy about the fact that about 8 months ago she called City Hall and requested something be done about the cars in a field behind a house she owns. She was told that letters would go out to the whole community and so far that has not happened.

Marie Prewitt: Steve Prewitt left an unpaid water bill at her rental. She has several letters and she feels that she should not be responsible for that bill. She has several resolutions that she feels relieves her of that responsible.

Discussion.

The Mayor asked Ms. Prewitt to put her concerns in writing.

**Motion to accept the public input was made by council member Hescoek, seconded by council member Blackmon. Ayes: Graham, Hescoek, Blackmon and Erion.**

**Motion passed.**

**Council member Graham added the budget to the New business on the agenda.**

**Motion to accept the agenda as amended was made by council member Graham, seconded by council Member Hescoek. Ayes: Hescoek, Graham, Kirk, Blackmon, and Erion.**

**Motion Passed.**

**Motion to dispense with the reading of the minutes of the regular City Council meeting of 6/13/2011 was made by council member Graham, seconded by council member Hescoek. Ayes: Hescoek, Graham, Kirk, Blackmon, and Erion.**

**Motion Passed.**

**Motion to accept the minutes of the regular City Council meeting of 6/13/2011 was made by council member Graham, seconded by council member Hescoek. Ayes: Hescoek, Graham, Kirk, Erion, and Blackmon.**

**Motion Passed.**

**City Bills:** Council looked over the bills.

**Motion to pay the City bills in the amount of \$27,070.52 as of June 28, 2011 was made by council Member H3escoek seconded by council member Kirk. Ayes: Hescoek, Graham, Kirk, Erion and Blackmon.**

**Motion passed.**

**City Correspondence:**

Council looked over correspondence; There is a note from Tony Reyes, written on the back of the letter sent him by the City. Our letter to him was requesting he give his dilapidated house to the City so that a clean up could be done. He wrote "Received your letter on June 18, 2011. Go ahead and do what you gotta do with the place" signed Tony Reyes.

Discussion.

The engineer suggested that the letter states that Mr. Reyes has given permission to do what ever we want, he has not given the property to the City. Council agreed with this.

More discussion.

This will be discussed at the next meeting.

**Motion to accept the Regular business was made by council member Graham, seconded by council member Hescock. Ayes: Graham, Erion, Kirk, Blackmon and Hescock.**

**Motion passed.**

Engineer report:

We requested additional funding Opportunities, from the state, for the water line relocation for the bridge project. We have heard nothing back from the State yet. Adkins will be pursuing this before the next council meeting.

WWTP project. We have not been able to keep the schedule that Christina suggested the agreement did not arrive this past week therefore we could not get the documentation here. So, Adkins went to the State heads and got that going. The agreement will be over-nighted and in his office tomorrow morning. Then we can sign it and overnight it back. That way it can be done by Friday.

Council will extend this meeting to a time date certain.

Discussion.

**Motion to authorize the highest ranking officer available to sign the grant award agreement tomorrow in Klamath Falls at Doug Adkins office was made by council member Blackmon, seconded by council member Hescock. Ayes: Hescock, Kirk, Graham, Erion, and Blackmon.**

**Motion passed.**

**Public works report:** The ditch on Lalo spoken of in public input: Hescock stated that the ditch was empty, council member Erion stated that it was not. It was suggested that there be bug killer placed in the water. The recorder pointed out that you can not put that chemical in any water going into the river.

Adkins explained that there are two issues. One is the standing water, the other is about the contouring of the ditch. The water line is to close and to shallow to do much digging.

Adkins explained.

Discussion about the culverts. Adkins would have to shoot the grade . Erion asked if the plan was to leave that ditch there. Adkins replied that there has to be a ditch there for drainage. Erion explained that she had a personal problem with that because she lives just around the corner from that area. There are no lights, you come around that corner at night and maybe you don't hit the road. There at least needs to be a post there.

Adkins discussed the drainage issue. Discussion about what to place there. It is dead flat there. It has a very small fall. The option for that is to take the water at Schonchin or Palmer and take a swale down across Wasco and release the water in that location. At the same time you have a water line there that is not deep and is an older steel line. If you don't get proper cover there you will have frozen pipes there this winter.

It is Adkins opinion that there is a spring there. Fred Liljenberg has placed a French drain above his house (Lalo) and intercepted all that water and it is released at the edge of his property into that ditch. The question is what council wants to do with that ditch. Erion asked about placing a fence. Adkins stated that would do nothing for the water. Erion stated she was concerned about the water; she was concerned about the safety. The mayor pointed out that there are ditches all around town. Adkins explained that the ditch just needed to be contoured. Hescoock stated that he will do that when the ditch dries out.

Emily Jackson was allowed to speak. Emily pointed out that the need of that ditch was important also during the snow removal.

Discussion about putting up a safety barrier. Everything that is a temporary barrier will be taken out the first night. Adkins suggested they put 3 foot lathes and stick in a few places and tie a ribbon along there. Adkins will send up some lathes.

Discussion.

Next council meeting Adkins will have a plan for that ditch.

The roofing is being done at Spinks park.

**Motion to accept the public works report was made by council member Graham, seconded by council member Kirk. Ayes: Graham, Hescoock, Kirk, Erion and Blackmon.**

**Motion passed.**

**Mayor's report:** The Mayor spoke with the arbitrator's office about the status of the arbitration. The person he spoke with explained that the arbitrator had back surgery and he is working on it today so hopefully it will be done soon and we should have it for the council at the next meeting.

Camera's: We have heard nothing back from the sheriffs office about the MOU. Evinger stated he would have something drawn up.

The Mayor pointed out that the City is not in the business of giving out information about things on film, The public needs to call the sheriff and then let the sheriff come to the City and look at the footage.

Discussion.

7:34 Council went into executive session for performance issue vacant council member:  
ORS 192.660 2.b.

8:17 back in regular session. No decisions were made during exec. session.

**Motion to accept the Mayors report was made by council member Graham, seconded by council member Hescoock. Ayes: Graham, Hescoock, Kirk, Erion and Blackmon.**

**Motion passed.**

**Police Committee report:** Council member Kirk attended, as council member Erion was unable to attend. The sheriffs department did not have a rep. there this meeting. Mr. Holster asked about having the fire codes checked prior to closing streets. And he was also concerned about the testing schedules of the fire hydrants.

Discussion.

The Mayor stated he would call the Sheriff in the next few days and ask to have the MOU to review by the next meeting.

**Motion to accept the Police Committee report was made by council member Blackmon, seconded by council member Graham. Ayes: Graham, Hescoock, Kirk, Erion and Blackmon.**

**Motion passed.**

**Recorders report:** GASB 54: There is information in the council packet about this. This is for the auditors that allow them to do what they need to do. There is a resolution written up for that purpose.

Discussion.

**Motion to pass resolution 792 before the common council City of Chiloquin, Oregon, a municipal corporation Resolution establishing policies for fund balance was made by council member Graham, seconded by council member Blackmon. Ayes: Graham, Blackmon, Hescoock, Erion and Kirk.**

**Motion passed.**

The ads are in the paper for the job openings. The position is open until filled. The recorder would like to take applications this week and set up interviews next week.

Discussion.

Council member Hescoock and Mayor Mark Cobb will be there for the interviews. Also the recorder. The interviews will tentatively be next Thursday and Friday.

**Motion to accept the City recorders report was made by council member Graham, seconded by council member Hescoock. Ayes: Graham, Kirk, Hescoock, Erion and Blackmon.**

**Motion passed.**

**Old Business:**

Independence Day: Council member Erion stated she had some things nailed down and some things not. She needs help on the day of the parade. She is asking for each person here will find one volunteer to help and she will give them jobs. Sam is going to be doing the serving. She has the whole crew lined up. We have an announcer and a PA system. The council was supposed to be on a float.

Discussion.

Decided that the Mayor and council will drive City equipment, such as lawn mowers and the backhoe.

Erion showed the council the game she and Blackmon had made. She explained how it works. Glen Kircher agreed to be the Grand Marshall. Hescoock has asked his daughter to write something up about him.

Teresa will be sure there are two chairs for the Grand Marshall stand.

**Motion to pass resolution 793 to adopt the 2011-2012 budget and adopt the tax rate of 5.2766 per thousand in the amount of \$90,748.00 and levying and categorizing these taxes for the year 2011-2012 upon the assessed value of all taxable property within the City limits of Chiloquin, Oregon was made by council member Graham, seconded by council member Hescoock. Ayes: Hescoock, Kirk, Graham, Erion, and Blackmon.**

**Motion passed.**

**Motion that Before the common council of Chiloquin Oregon, a municipal corporation, resolution adopting the budget, making appropriations and levying ad volorem taxes, resolution #794, was made by council member Graham, seconded by council member Hescoock. Ayes: Hescoock, Kirk, Graham, Erion, and Blackmon.**

**Motion passed.**

**Motion to accept the resolution declaring the City's election to receive State revenues was made by council member Graham, seconded by council member Hescoock. Ayes: Hescoock, Kirk, Graham, Erion, and Blackmon.**

**Motion passed.**

**Motion to approve the budget as presented was made by council member Graham, seconded by council member Hescoock. Ayes: Hescoock, Kirk, Graham, Erion, and Blackmon.**

**Motion passed.**

**Motion to continue this council meeting on Tuesday, July 5<sup>th</sup> at 6PM in City Hall was made by council member Graham, seconded by council member Hescoock. Ayes: Hescoock, Kirk, Graham, Erion, and Blackmon.**

**Motion passed.**

Council member Erion told the council that she will be gone the entire month of July.

**7/05/2011 Continuation of the regular scheduled meeting of 6/28/11:**

Those Present:

Others:

Teresa Foreman: Recorder

Mayor: Mark Cobb : absent  
Council members: Floyd Hescoock  
Kathy Erion: absent  
Kay Graham  
Jill Prewitt: absent  
Carolyn Blackmon  
Raymond Kirk

The Mayor Pro Tem called the meeting to order at 6:00 PM.

The Mayor ProTem called the roll. Present: Kay Graham, Raymond Kirk, Floyd Hescoock  
And Carolyn Blackmon.

City Recorder Teresa Foreman.

**Motion to award the WW facility improvement phase I to Bob's excavating was made by council member Hescoock, seconded by council member Blackmon. Ayes: Hescoock, Erion, Kirk and Graham.**

**Motion passed**

**Motion to adjourn was made by council member Hescoek, seconded by council member Blackmon. Ayes: Hescoek, Blackmon, Kirk and Graham.**

**Meeting adjourned**

Signed: 07/11/2011

---

Mayor Mark Cobb

---

Attest: Teresa Foreman, City Recorder