

City of Chiloquin
City Council Meeting
04/24/2012

Those Present:

Others:

Teresa Foreman: Recorder
City Engineer: Doug Adkins

Mayor: Mark Cobb

Council members: Floyd Hescoock: absent
Kathy Erion: absent
Joe Hobbs
Jeff Mitchell
Carolyn Blackmon
Raymond Kirk

Mayor Cobb read the opening statement.

The Mayor called the meeting to order at 6:30 PM.

The Mayor called the roll. Present: Carolyn Blackmon, Raymond Kirk, Joe Hobbs and Jeff Mitchell.

Also the City engineer Doug Adkins and the City Recorder Teresa Foreman.

Motion to accept the agenda was made by council member Blackmon, seconded by council Member Kirk. Ayes: Kirk, Hobbs, Blackmon, and Mitchell.

Motion passed.

Motion to dispense with the reading of the minutes of the regular City Council meeting of 3/27/2012 was made by council member Blackmon, seconded by council member Kirk.

Ayes: Kirk, Hobbs, Blackmon, and Mitchell.

Motion Passed.

Motion to accept the minutes of the regular City Council meeting of 3/27/2012 was made by council member Blackmon, seconded by council member Kirk. Ayes: Kirk, Hobbs, Blackmon, and Mitchell.

Motion Passed.

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City Bills: Council looked over the bills.

Motion to pay the City bills in the amount of \$944.88 was made by council Member Mitchell, seconded by council member Kirk. Ayes: Kirk, Hobbs, Blackmon, and Mitchell.

Motion passed.

Motion to approve as paid the bills of April 9, 2012 in the amount of \$9967.78 was made by council member Blackmon, seconded by council member Hobbs. Ayes: Kirk, Hobbs, Blackmon, and Mitchell.

Motion passed.

City Correspondence:

A letter from the County stating the Timber receipts will be going away. There will be one more pmt. The City can choose to have it in one lump sum or over a few years.

The City chooses to receive the lump sum

Motion to accept the City Correspondence was made by council member Mitchell, seconded by council member Kirk. Ayes: Kirk, Hobbs, Blackmon, and Mitchell.

Motion passed.

Mayor's report: The Mayor has been looking into information about wireless camera's for the City Hall. He has found several.

Discussion.

Motion to have the Mayor purchase the cameras and to check with the City Insurance about helping with the purchase price was made by council member Mitchell, seconded by council member Hobbs.

Discussion: Discussed the possibility of purchasing a larger number of camera's and where they could be posted in the office and council chambers for security reasons.

Vote: Ayes: Kirk, Hobbs, Blackmon, and Mitchell.

The mayor will bring the information to the next meeting.

Loan contract for the City financing of the water line on the new bridge. It has been reviewed by the City attorney and he has verbally ok'd this document.

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Motion to direct the Mayor to sign the loan document was made by council member Hobbs, seconded by council member Kirk. Ayes: Kirk, Hobbs, Blackmon, and Mitchell.

Motion passed.

Spring cleaning: The Mayor reported to council that he would be contacting the folks with the county to set up a date for that. The office will send out a flyer with the dates. He will let the council know the dates so they can help on that day.

Mrs. Case contacted the Mayor with a request that the City recognize OIT head coach Miles in some way for his team winning the 2012 NEIA national championships. There is going to be a ceremony on May 3rd at the Chiloquin schools.

Discussion.

Motion to have the mayor present Danny Miles with a certificate of recognition was made by council member Hobbs, seconded by council member Kirk. Ayes: Kirk, Hobbs, Blackmon, and Mitchell.

Motion passed.

The Mayor reminded everyone that tomorrow night, 6:00 at the community center, there will be the candidate night for the county commissioner positions. Last Wed. was the sheriff candidate night.

Motion to accept the Mayors report was made by council member Hobbs, seconded by council member Kirk. Ayes: Kirk, Hobbs, Blackmon, and Mitchell.

Motion passed.

Public works report: Council member Hescoock is not here tonight but the City engineer will give a report.

- 1.) WWTP. The relay/transfer switch on the generator is not working. They are calling on the manufacturer to fix that. It is under warranty.
- 2.) Extra items: Commonuter and the sludge drying/turning pad. He is waiting on the contractor to finalize the price. He is supposed to get the numbers as soon as possible. We have \$37,257.00
- 3.) grant funds still available. The commonuter has been quoted as \$22,500. installed. We are checking
- 4.) if that price is still valid. The sludge turning price was quoted at \$19,646. With a total of \$42,146.00.

The engineer is asking for the additional costs and some additional engineering plus inspections etc. He feels this could be done for. an additional \$7,000.00 aprox.

Discussion.

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Motion to approve up to \$8000.00 additional from the reserve fund to approve the commonuter and the sludge turning pad and authorize the Mayor to sign the necessary documents was made by council member Hobbs seconded by council member Blackmon. Ayes: Kirk, Hobbs, Blackmon, and Mitchell.

Motion passed.

Motion to accept the public works report was made by council member Blackmon, seconded by council member Hobbs. Ayes: Kirk, Hobbs, Blackmon, and Mitchell.

Motion passed.

City Recorder report:

Debbie Ryan is in attendance tonight to ask for support from the City council in having a Christmas lighting program/Task Force. They would like to pursue lighting and decorating the tree in the City parking lot. They would like to encourage other town participation.

Discussion.

Motion to support the Task Force for placing a Christmas tree in the parking lot this year during the Christmas bazaar was made by council member Hobbs seconded by council member Kirk. Ayes: Kirk, Hobbs, Blackmon, and Mitchell.

Motion passed.

City Recorder report:

Storage containers: The recorder reported that there have been complaints about storage containers being placed on resident yards/driveways. This was originally brought to her attention by a council member.

The City does not have a specific ordinance about storage containers. Upon research she has found that other cities, including Klamath Falls, treats those as accessory buildings. So she has followed suit and sent letters to the owners of properties explaining that they need to go through the site plan process. In addition, she would like council to address this specifically and make a provision for the storage containers in the land development code. She has researched the rules and regulations of other cities and has drafted a resolution to the effect for council to review.

Discussion. Council looked over the proposed document. The Mayor pointed out a few things he would like added. It was decided the council would take a look at this document and bring back recommendations to the next council meeting.

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The airport upgrade by the State aeronautics: They have requested a Land Use Compatibility statement from the City. The engineer has put in comments. He said he would get in touch with them tomorrow and follow up and this.

The recorder reported that she will be going to a Insurance workshop in Salem on Thursday. She then begins her vacation and will be gone all next week.

The recorder discussed with council about the City policy of the water/sewer bill being a lien against the property when not paid. Regardless of who makes the bill. If a renter leaves a bill, the owner of the property is responsible. This has always been the case and the City is not required to keep the owner informed. However, some time ago, the City office contacted all the owners and made them aware of this policy. We also encourage all property owners to keep the bill in their name and then they know if there is anything due against that residence. In addition, if the property owner chooses to allow the renter to keep the bill in their name, we require the owner to sign on the paper stating that they understand this policy but choose to allow them to pay directly. If the bill goes to the renter, and the bill becomes delinquent we let the owner know immediately.

In most cases we do not turn the water on without this form signed by the owner. In this case, the individual moving in is going through the VA and the VA has set everything up. They paid the deposit, they set up the account and the individual moved here to the house. The owners were away from home at the time. The wife had let us know she had the form and was waiting for her husband to sign and then she would get it to us.

Knowing this, we went ahead and turned the water on because we were going into a weekend. We did not want to make the residents spend the weekend without water.

Now the property owner refuses to sign the form.

Discussion: The council wants a resolution stating the policy of the owners being responsible. The policy has been in the ordinance for years but it has only been recently that we have started notifying the property owners and that we have them sign a form acknowledging that they are aware of that policy.

Motion to develop a resolution about having an agreement that the owners will pay the water bill if the tenants move out without paying was made by council member Blackmon, seconded by council member Kirk. Ayes: Kirk, Hobbs, Blackmon, and Mitchell.

Motion passed.

Motion to accept the City recorders report was made by council member Mitchell, seconded by council member Hobbs. Kirk, Hobbs, Blackmon, and Mitchell.

Motion passed.

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Old business:

3rd reading of the Ordinance for the franchise agreement.

Council member Blackmon read the proposed Ordinance by title.

Motion to pass the proposed Ordinance granting a telecommunication franchise and general utilities easement to the Lane council of Governments and providing for an effective date and number it 513 was made by council member Mitchell, seconded by council member Kirk. Ayes: Kirk, Hobbs, Blackmon, and Mitchell.

Motion passed.

Ad work agreement: to add the work for replacing the waterline on the new bridge.

This agreement is for ODOT to include the water line to be removed and replaced into their cost of the contract.

Motion to direct the Mayor to sign the add work contract letter of agreement with was made by council member Blackmon, seconded by council member Kirk. Ayes: Kirk, Hobbs, Blackmon, and Mitchell.

Motion passed.

Public Input:

Mike Jenkins representative of Chiloquin vector control district. Mr. Jenkins explained to council that the building the vector control district was renting had been sold and they needed to move their belongings. They purchased a storage container that is temporarily placed at a member's property. They are looking for a place to build a permanent facility. He is here tonight to ask council to consider allowing them to build on City property next to the airport.

Discussion.

The Mayor stated that the property in question is zoned industrial. Council member Mitchell asked about the chemicals. Does the City have any regulations about storing chemicals? The recorder is unaware of any.

Council member Hobbs is concerned about cultural sites in the area. Jenkins stated the Tribe will be contacted.

The Mayor stated he would like to see a plot plan with dimensions and the plan of a fence etc.

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Jenkins told council that when and wherever the building ends up being, the storage container will be moved there.

The Mayor stated he would like to see the chemicals out of town and feels that would be a good place.

Motion to adjourn was made by council member Mitchell seconded by council Member Hobbs. Ayes: Kirk, Hobbs, Blackmon, and Mitchell.

Motion passed.

7:45 Meeting adjourned

Signed: 05/14/2012

Mayor Mark Cobb

Attest: Teresa Foreman, City Recorder

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