

City of Chiloquin  
City Council Meeting  
12/20/2012

Those Present:

Others:

Teresa Foreman: Recorder  
Jeremy Morris: City Engineer

Mayor: Mark Cobb  
Council members: Floyd Hescock  
Carolyn Blackmon  
Raymond Kirk  
Kathy Erion: absent  
Jeff Mitchell: 6:35  
Joe Hobbs

6:34 Mayor Cobb read the opening statement and called the meeting to order.

The Mayor called the roll. Present: Raymond Kirk, Floyd Hescock, Joe Hobbs, and Carolyn Blackmon. Also City Engineer Jeremy Morris and the City Recorder Teresa Foreman.

**Motion to accept the agenda of 12/20/2012 was made by council member Blackmon, seconded by council member Kirk. Ayes: Hobbs, Kirk, Hescock and Blackmon.**

**Motion passed.**

6:35 Council member Mitchell arrived.

**Regular Business**

**Motion to dispense with the reading of minutes of 12/10/2012 was made by council member Blackmon, seconded by council member Kirk. Ayes: Hobbs, Kirk, Hescock, Mitchell and Blackmon.**

**Motion passed.**

**Motion to accept the minutes of 12/10/2012 was made by council member Hescock, seconded by council member Hobbs. Ayes: Hobbs, Kirk, Hescock, Mitchell and Blackmon.**

**Motion passed.**

**City Bills:**

**Motion to pay the City bills as of December 20 2012, in the amount of \$2524.86 was Made by council Member Hobbs, seconded by council member Hescock. Ayes: Hobbs, Kirk, Mitchell, Hescock and Blackmon**

**Motion passed**

**12/20/2012**

**Motion to approve as paid the bill to the City attorney as of December 20 2012, in the amount of \$765.00 was made by council Member Hescoock, seconded by council member Hobbs. Ayes: Hobbs, Kirk, Mitchell, Hescoock and Blackmon.**

**Motion passed.**

**City Correspondence:** Council looked over the correspondence. Nothing to take action on.

**Mayor's Report:** Had a conversation with Tammy of the Ethics commission. She would like to set up a workshop with the council, mayor and employees after the new year.

**Motion to accept the Mayors report was made by council member Blackmon, seconded by council member Kirk. Ayes: Hobbs, Kirk, Hescoock, Mitchell and Blackmon**

**Motion passed.**

**Public works report.** Jeremy Morris was here, representing Adkins Engineering. The sidewalk grant application has been submitted with the suggested changes of last meeting. Jeremy received an email from ODOT that they are soliciting public input from people that have signed up for the email server. It is a state wide survey that we can take to say we support the Chiloquin sidewalk project. The more support we have, the more likely we have a chance to get the grant. The survey is due by Jan 31, 2013

Discussion.

The waste water facility upgrade and the I and I study funding is really needed because of the DEQ Timelines. The I and I study has to be done in the spring because of the high water levels. The application for the grant is due Dec. 31, 2013.

Discussion.

**Motion to approve Adkins Engineers pursue the application for a technical assistance grant to fund the Wastewater facility plan and I and I study as required by the DEQ was made by council member Hescoock, seconded by council member Blackmon.**

Discussion: Council member Mitchell asked the recorder what the process is for having the engineer pursue applications. Is he to come back to the council or does he submit it? Does there need to be a resolution?

The recorder answered that the engineer generally sends in the application and it doesn't come to council unless we actually get the grant. We do not need a resolution because the City is not under any obligation during the application process.

The Mayor asked about Melita's. Jeremy was not sure, asked the recorder. The recorder explained that there still might be something the City needs to do. The County was involved. They did not get back in touch with the City about what steps we might need to take. That was in 2010. It has to do

with the Urban Growth Boundary. The City went through the process of the public hearings etc. and the County went through their public process and then nothing more happened. Doug Adkins thinks the City may have to have another public hearing. It all came about today so there have not been any answers coming forward.

The Mayor explained that the sewer system failed at Melita's restaurant (on Hwy 97). They are looking to hook into the city system. This requires an annexation into the City urban growth boundary.

Discussion.

Council member Mitchell asked about the Tribe being included in this discussion. The Line was put in with an agreement with the Tribe. Anyone hooking into the line has to pay a portion of that original construction cost.

Discussion.

The Tribe would like to meet with the City council to discuss several things. They want to open up a dialogue and figure out where things are sitting and how they might help the City to go forward.

Mitchell explained that the Tribal legal counsel is looking at the agreements to see about the reimbursement clause.

The Mayor called for the vote:

**Ayes: Hobbs, Kirk, Mitchell, Hescock and Blackmon.**

**Motion passed.**

**Recorders report:** Council member Blackmon's absence request: Blackmon was ill at the last meeting. The Mayor read her request for approval of her absence.

**Motion to approve Blackmon's absence from the last meeting was made by council member Hescock, seconded by council member Kirk. Ayes: Mitchell, Hescock, Hobbs and Kirk.**

**Motion passed.**

Council member Mitchell spoke up that he missed the last meeting because he was traveling in conjunction with his job.

**Motion to approve council member Mitchell's absence from the last meeting, due to travel, was made by council member Hescock, seconded by council member Blackmon. Ayes: Blackmon, Hescock, Hobbs and Kirk.**

**Motion passed.**

12/20/2012

Cameras: There are two proposals. The council looked over the proposals. One from ATECH one from Basin Alarm.

Discussion. The Mayor pointed out that the purchase of cameras was approved at the last meeting. Now we just need to look over the proposals and decide. Discussion about different systems. About service and about placing the camera ourselves or professionally. The Mayor feels we have had too much problems in the past when we did things ourselves. He would like to see the camera put in by a professional. If the unit does not work they will have to make it right.

The Mayor will ask about a service agreement. He suggests the next council can discuss the service agreement.

Shelves: The recorder is asking about purchasing three sets of shelves. A project was started last summer, to organize the back storage rooms, but the guys were too busy at the time and it was sort of set aside. We would like to get back on it. We need good shelves They have looked into this and can get them for aprox. 150. each set. We are trying to organize the City stored records and other things kept in the back. There is event material, old documents etc.

Discussion. 2 quotes. From Diamond and Home depot.

**Motion to approve three sets of shelves was made by council member Hescoock, seconded by council member Hobbs.**

**Discussion:** Have Pete check with COSTCO, see if we can get them cheaper (more shelves, same money). We do not have a card for COSTCO.

**Ayes: Blackmon, Mitchell, Hescoock, Hobbs and Kirk.**

**Motion passed.**

**Motion to apply for a COSTCO card was made by council member Hobbs, seconded by council member Hescoock. Ayes: Hescoock, Hobbs, Mitchell, Kirk and Blackmon.**

**Motion passed.**

**Motion to accept the recorders' report was made by council member Hescoock, seconded by council member Blackmon. Ayes: Mitchell, Blackmon, Hescoock, Kirk and Hobbs.**

**Motion passed.**

Dangerous house update: The recorder explained there is the list, there are pictures but until she can go out and look, she can not identify which pictures go with which house.

The recorder gave each council member a list to look over. Klamath Property Sales are in possession of the house on Third. We don't know what will happen with that one because of the bio hazards.

The house the County has on Pine is a top priority and they will be tearing it down.

The letters can be written and then she will bring them to the council.

Discussion. Over grown lots can not be done this time of the year. Everything is covered with snow. The list and pictures were made prior to the snow. The Mayor stated that boarded up houses can't be in violation. The recorder explained that the problem is that people are breaking into those houses and squatting. The owners need to be notified. The Mayor would like to see pictures sent with the letters.

Discussion about one specific house near Clyde's grocery. There are people living in a vacant house. There are drinking parties going on and some times the ambulance is called.

It was discussed to make a form that will be used as a property inspection sheet. A form that will show the address, the owners name etc. Then boxes that have specific problems and can be checked off as necessary. Also the zoning.

Much discussion with audience participation.

**New business:** None

**Public Input.**

**Motion to adjourn was made by council member Hescock, seconded by council member Blackmon. Ayes: Blackmon, Mitchell, Kirk, Hescock, and Hobbs.**

**Meeting adjourned**

**7: 45 Meeting adjourned.**

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Mayor

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Attest:

**12/20/2012**