

Motion to accept the agenda as presented was made by council member Prewitt, seconded by council member Kirk. Ayes: Blackmon, Kirk, Hobbs, Trevino and Prewitt.

Motion passed.

Regular Business:

Motion to dispense with the reading of the minutes of April 23, 2013 was made by councilmember Blackmon seconded by council member Kirk. Ayes: Blackmon, Kirk, Hobbs, Trevino and Prewitt.

Motion passed.

Motion to accept the minutes of April 23, 2013 was made by councilmember Blackmon, seconded by council member Prewitt. Ayes: Blackmon, Kirk, Hobbs, Trevino and Prewitt.

Motion passed.

City Bills:

Discussion about the Adkins bill. It was Hobbs understanding that the Lalo St. drainage research/plan was not going to cost anything. There is a bill for over \$1600.00

Jeremy explained that the initial site visit would not be charged. But the bid solicitations and the drawings have a charge. The council was provided a packet of information that will be gone over later.

Discussion.

Motion to pay the City bills as of May 13, 2013, in the amount of \$10,344.47 was made by council Member Blackmon, seconded by council member Kirk. Ayes: Prewitt, Kirk, Blackmon and Hobbs. Abstained: Trevino because she has not been able to review the information that we are paying for.

Discussion. Jeremy stated they could wait to pay as far as he was concerned. It did come quickly and probably should have waited until the next months billing. Hobbs stated he would like to wait, Prewitt agreed. Kirk stated he saw no reason to wait. Blackmon stated the motion had already been voted on.

Motion passed.

City Correspondence: Council looked over the correspondence.

Mr. Richard Trevino is requesting a 'dead end' sign on North Klamath Av. People drive down that road and can't turn around when they hit the end.

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During the winter, one vehicle tried to turn around and ended up in the ditch. They had to be towed out. This road ends at his property.

Discussion.

Motion to have public works place a sign was made by council member Prewitt, seconded by council member Blackmon. Ayes: Prewitt, Trevino, Kirk, Hobbs and Blackmon.

Motion passed.

Public works will place a sign.

Mayor Report: None

Public Works: Pete reported to the council that the report was in the council packet. It is for their reference, if they have questions he will be glad to answer them. They have started the Odd/Even watering. East side of the river is even, West side of the river is odd.

Pete explained that there is a request from public works for a maintenance contract for the Genset generator. This is new equipment acquired with the WWTP upgrade. They asked for quotes and this is the one they would like approved. This won't cost anything unless they are called in. Having an agreement just makes it certain that if we have a problem they will drop everything and come to help.

Discussion.

Motion to approve the request for the two year Genset maintenance contract was made by council member Trevino, seconded by council member Blackmon. Ayes: Trevino, Blackmon; Hobbs; Kirk and Prewitt.

Motion passed.

The Oregon Department of Transportation is requesting a water to water service placed in their maintenance grounds. They have need for filling trucks and washing down vehicles etc. Pete and Charles looked into what that would cost the City to do that. This would be metered water. The cost would be aprox. \$3250.00. They would have to pay that price to the City.

Discussion.

Motion to accommodate ODOT with their request of a water service connection for their maintenance yard was made by council member Blackmon, seconded by council member Kirk. Ayes: Blackmon, Hobbs, Prewitt, Trevino and Kirk.

Motion passed.

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Pete is asking the council for approving purchase of several budgeted items. These are year end requests. Traditionally things are budgeted for but not purchased until the end of the year, when possible, so as to ascertain the financial situation. Ie: making sure there is enough money to purchase these items.

Pete explained the proposed spending. 1. Fencing around the sewer plant. Aprox. \$6500.00. This is a safety issue and is required by law to keep a secured area. Some of the existing fence needs to be replaced. Also, the West side pump station needs to have the fence completed. 2. Dodge flatbed needs to have the clutch replaced: aprox \$750.00. 3. Front tires for the backhoe: \$500.00. 4. balance on the laser level: \$500.00. (this is in addition to the \$300.00 plus, that we received from the scrap metal). 5. Emergency phone dialer for the well house and WWTP. This will monitor the water alarm. If that is initiated the guys will be called. 6. Pipe and cable locator. The one we have, which is built in 1985, quit us. Can't find anyone to work on it. Right now the City is using Pete's.

Water master plan. This is required by the state. We need to put money in a line item on this budget and start a good faith effort. A letter needs to be sent to the State explaining our intentions. Pete and Jeremy can brainstorm in putting a letter together. A water master plan could cost upwards of \$70,000.00.

Discussion. Council member Trevino asked why there has been nothing done up to this point? Why has there been no attempts to save money etc.

Jeremy answered that there have been funding requests. We have applied for grants. Jason Davis of the BIA has been keeping in touch about this and looking for money.

Discussion.

Motion to approve the year end purchases as the budget allows was made by council member Prewitt, seconded by council member Kirk. Ayes: Prewitt, Kirk, Trevino, Hobbs and Blackmon.

Motion passed.

There has been a little bit of interest in the vehicles. We have had offers on the dodge PU and the Van. We had an interest for \$500.00 until they found out it was a manual transmission. These have been done with a sign in the window, like a used car lot.

Discussion about auctioning the tanks, trailers etc. and how long to take bids. Discussion about placing an ad in the paper to take sealed bids.

Decided to place an ad with a deadline for June 10th at 5PM.

There was a work session with the public works, DEQ, the engineer and Pete Burdette about the sewer line from Melita's to the City sewer system. Went over the problems and possible solutions. Afterwards there was a discussion with the State Aeronautics division.

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Mayor ProTem Joe Hobbs will set up a meeting with the council and the Aeronautics division.

Discussion.

Motion to accept the public works report was made by council member Blackmon, seconded by council member Kirk. Ayes: Prewitt, Kirk, Trevino, Blackmon and Hobbs.

Motion passed.

Old Business:

Summer help: Council discussed the options and the amount to pay.

Motion to move ahead on summer help and authorize Pete to hire part time emergency help, at minimum wage, prior to July 1st was made by council member Prewitt. seconded by council member Kirk.

Discussion: Recorder asked if the minimum wage would be for the emergency help and the summer help, when hired? Council stated that would be covered in the next motion.

Ayes: Prewitt, Kirk, Trevino, Hobbs and Blackmon.

Motion passed.

Minimum wage is \$8.95

Discussion about hiring summer help.

Motion to advertise for summer help for 90 days and budget for up to \$10.00 per hour five days a week was made by council member Blackmon, seconded by council member Kirk. Ayes: Blackmon, Kirk and Hobbs. Opposed: Prewitt and Trevino.

Motion passed.

Gray water at the rodeo grounds. The recorder reported that the health authority said you could not run the water out on the ground. You can not haul it to the livestock pens. It can not go out on the ground period. The water can be drained into a plastic container meant for grey water and then hauled to a dump station or it can be pumped into a motor home storage tank and removed to a dump station. Can not be placed in barrels for transporting.

The recorder will send a letter to the rodeo association explaining what the health department has stated. The rodeo association needs to take one of these steps, let the City know and then we can pursue getting water out there.

5/13/2013

Lalo Drainage: Engineer Jeremy Morris reported that, at the request of council he met with Frank Morello and walked the site. He is presenting the council with a sketch of a proposed plan.

Jeremy explained the proposal.

Discussion.

This proposal, if accepted, will cost aprox. 12-14 thousand.

More discussion. Pete stated that if it is the pile of dirt there, he and Charles have planned to remove that. They have explained several times that the reason it is there is because it was too wet for the equipment to remove it. They would like the opportunity to clean it up, as planned, when the weather dries. Hobbs explained it was his understanding the council had decided this was the way we would go.

Trevino asked how much less it would be if our own guys did the job. Jeremy stated considerably less.

More discussion.

Prewitt is very concerned about the safety of the ditch. She asked if there will be a culvert. No, there will be a wider but shallower ditch.

The public works will get rid of all the backside dirt and they will confer with Jeremy about the depth and width.

The recorder needs to speak under Old business: She reminded everyone that the City wide yard sale is the first Sat. in June. The 4th of July is coming quickly. She is not going to be involved in that this year. She will not be in town. They need to get a committee together and pursue that. The budget committee meeting is the 22nd at 5:30. She presented the list of people that had shown interest. She would like to have the council appoint Roberta Sexton, Edward Horvath, Patricia Harty, Jana DeGarmo and Hunter Sexton to the committee with Julie Wolf as an alternate.

Motion to approve the listed people to the budget committee was made by council member Blackmon, seconded by council member Kirk.

Discussion: Most of these people have been on the committee before, 2 have been council members. The recorder feels they all have had experience.

Ayes: Trevino, Hobbs, Blackmon, Prewitt and Kirk.

Motion passed.

The recorder reminded council that they are all committee members.

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The auditors will do their audit presentation on May 30th from 3PM to 4:30. It generally takes one hour to present the audit and answer questions with the council. Then if there is any public they will allow an hour for that.

Motion to accept the Old Business was made by council member Blackmon, seconded by council member Trevino. Ayes: Trevino, Hobbs, Blackmon, Prewitt and Kirk.

Motion passed.

New Business: Jeremy has a few things but would like to allow public first. He will just speak under public input as 'B'

Public Input: Kay Green: Chiloquin Care Program. They now serve out of an apartment on the main street here in Chiloquin. They are having parking problems, both with the delivery truck and then the customers loading their vehicles. Kay is asking the City Council if she could pursue blocking off an area with cones just for the time they need.

The Tuesday before the food pantry day, the food is delivered to the food bank between 12:30 PM and 3:00 PM. It is delivered by a big truck and trailer.

The Food Bank is open the 4th Wednesday of every month between 9:30 AM and 1:00 PM.

She would like to block a small area in front of the building. 15 feet from the edge of the Family Food Center entrance towards the North for 40 feet. That doesn't even go to the chain link area by the fire department office.

They would ask the people to park across the street and in the City Parking lot so they don't take up business parking spots. The area blocked off would be to load their vehicles only. That does not take much time. They would be able to do two vehicles at a time. The food bank serves aprox. 80 families.

Discussion

8:48 Council member Kirk excused himself due to a phone call from home.

Council felt this would be alright. Pete will get some cones for them. Ours are in need of repair but they can use them.

They can not make a motion in public input. Council is in agreement for the plan of blocking an area for loading and unloading.

Richard Twamley, Chiloquin resident. Mr. Twamley is confused about Lalo St. Is it going to go? Or not going to go? Because there are other places he feels are worse than Lalo. He asked the Council to look at Klamath Av. and Juda Jim. He feels that is a disgrace.

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Trevino stated she felt the Juda Jim area could easily be fixed with a little digging for drainage.

Discussion.

Public works will look at it.

Discussion about the drainage from up above Valley down. This is just the Spring runoff but is causing problems washing away the bank. It needs to be routed back to come along the street.

Back to Engineer report:

Jeremy Morris, City Engineer.

Jane West, DEQ, has called to see how the progress of the MAO requirements were coming. The City has 12 months from the completion of the WWTP upgrade to apply for I an I funding for the WWTP. We have been in contact with IFA asking for any funding opportunities.

Discussion.

The Draft permit will be out in the next 3 months or so. There will be ammonia sampling requirement. That is an added expense for the City.

Jeremy brought a couple of documents that require signatures. Whenever the City has the engineer do a project such as the Lalo street drainage or the Melita's sewer connection issue, there needs to be a signed agreement that the City is authorizing them to do the work when requested. Also there is a master agreement that needs updating because the last one was in the 90's.

Jeremy explained.

Motion to have Joe read agreement and if he thinks it's OK then sign was made by council member Trevino, seconded by council member Blackmon.

Discussion. Blackmon questioned that maybe the entire council not just Joe. The recorder reminded the council that the city has City attorney look over any contracts prior to signing.

Attorney Sam Ramirez stated that he has looked over the agreement and it is fine. The other thing he wants to make clear is that he has a working relationship with Adkins Engineering for other clients.

Council member Trevino withdrew her motion with the approval of the second, Carolyn Blackmon.

Motion to accept the contracts with Adkins Engineering and authorize Joe Hobbs, Mayor ProTem, to sign was made by council member Blackmon, seconded by council member Trevino. Ayes: Prewitt, Hobbs, Blackmon and Trevino.

Motion passed.

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9:15 Pete Pate left the meeting.

9:20 Council went into executive session.

10:05 Council back in regular session.

Motion to accept council member Erion's resignation from being the Public Works liaison was made by council member Blackmon, seconded by council member Prewitt. Ayes: Prewitt, Blackmon, Hobbs and Trevino.

Motion passed.

Motion to adjourn was made by council member Blackmon, seconded by council member Trevino. Ayes: Prewitt, Kirk, Hobbs, Blackmon and Trevino.

10:07 Meeting adjourned

Signed 5/28/2013

Mayor ProTem

Attest: Teresa Foreman, City Recorder

5/13/2013