

City of Chiloquin  
City Council Meeting  
8/27/2013

Those Present:

Others:

City Engineer: Jeremy Morris  
Teresa Foreman: Recorder  
Pete Pate: Public Works

Mayor: Joe Hobbs

Council members:

Raymond Kirk  
Jeff Mitchell  
Jill Prewitt  
Kathy Erion  
Carolyn Blackmon  
Julie Trevino

Mayor Joe Hobbs read the opening statement:

It is the 27th day of August 2013, and the time is 6:34. As presiding officer, I hereby call this regular meeting of the Chiloquin City Council to Order. Please note that this meeting is being recorded. Following the confirmation and approval of the agenda the council will consider business coming before it.

Public input shall be limited to matters pertaining to the business of the City, and to the transactions of City business. In the event you have matters of personal business, or issues involving personality or performance they should be submitted in writing to the City Hall office to be forwarded to the City Council for further review. Under no circumstance is public input or comment allowed during the period of council deliberation.

During the period of public input, public comments are limited to three (3) minutes per person, no more than ten (10) minutes per topic. Maximum time for all public input shall be limited to thirty (30) minutes total.

As presiding officer I reserve the right to limit all input and to rule 'out of order' persons, whom by testimony are deemed to be abusive, disruptive or obscene. In addition I shall not accept testimony of a discrediting nature.

Roll Call: Blackmon, Kirk, Mitchell, Prewitt, Trevino and Erion.

We do have a quorum; I officially call this meeting to order.

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Mayor Hobbs asked if there were any additions to the agenda.

Discussion.

Erion asked to add 'youth center' to Old Business and 'Chiloquin Days' to New business.

Trevino would like to add 'New Policies' to the New Business

**Motion to accept the agenda of 8/27/2013, with stated additions, was made by council member Erion, seconded by council member Kirk. Ayes: Blackmon, Trevino, Mitchell, Erion, Prewitt and Kirk.**

**Motion passed.**

**Motion to accept the minutes, of 8/12/2013 was made by council member Blackmon, seconded by council member Trevino. Ayes: Blackmon, Prewitt, Mitchell, Erion Trevino and Kirk.**

**Motion passed.**

**Motion to dispense with the reading of and accept the minutes, of 8/12/2013 was made by council member Blackmon, seconded by council member Erion. Ayes: Blackmon, Prewitt, Mitchell, Erion, Trevino and Kirk.**

**Motion passed.**

**City Bills:**

**Motion to pay the bills as of Aug. 27, 2013 in the amount of \$ 6,117.11 was made by council member Blackmon, seconded by council member Kirk.**

The recorder explained, for the council, the amount on the list of the bills that needs to be deducted. This is a payment for SCOEDD and until the council decides what they want to do, it will stay on this list. This is from 2012 when the council put hold on the payment. SCOEDD was to manage and administer the IFA grant for the WWTP. There has been some question, by the council, about their performance in that matter. This is the amount due in Jan 2012. There have been more charges but not been billed out in the system yet.

Discussion

**Ayes: Erion, Mitchell, Kirk, Blackmon, Prewitt and Trevino.**

**Motion passed.**

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### **City Correspondence:**

There is a letter from the Oregon Department of Aeronautics, Heather Peck.. Engineer Jeremy Morris addressed this with the council. Jeremy has sent the flow chart to her. She has answered that if the City will put together a list of plans and concerns, put that in a letter form and send it to her she will take action and send a draft agreement to the City to review. Jeremy has a draft letter for the council to review. Council would like to see Joe Hobbs sign this letter. The attorney looked over the letter.

**Motion to send the draft letter to the Oregon Department of Aviation and have the Mayor, Joe Hobbs, sign the letter for the proposal to draft an agreement between the City and the Oregon Department of Aviation was made by council member Blackmon, seconded by council member Prewitt.**

Discussion. Council member Mitchell questioned who should draft this agreement. The attorney suggested that the ODA draft this agreement for the City's review because they know what the State requirements would be to be included in the agreement.

**Ayes: Prewitt, Blackmon, Erion, Mitchell, Kirk and Trevino.**

**Motion passed.**

Council looked over other correspondence.

**Mayors Report:** Nothing tonight

**City Engineer report:**

There is an OSHA workshop: Discussing unannounced inspections. This is an audio conference.

He has been looking for funding for the water projects and the wastewater treatment plant. Jeremy has been discussing the City's needs with several organizations. Discussion about the water rates. Our rates are always too low for funding but we do have the 3% increase yearly. Jeremy has pointed this out and is waiting for some answers back.

Jane West, DEQ, has answered the letter sent from Jeremy and Pete. She did not realize that we were having problems finding funding. She is going to speak to the representative for governor's regional solution team.

Discussed the new test parameters added for the WWTP. These are tests Charles can perform but it means more time at the plant, of course.

Discussion about the permit process. The rules, regulations.

Discussion.

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Council member Mitchell asked about the City's involvement with the SCOEDD board. The City has a seat on the board but the council has not been represented much. The recorder explained that she has gone, and can go but council has appointed members in the past and sometimes these folks just can't make the meetings.

Discussion.

Council member Erion will attend the November 8<sup>th</sup> meeting. It will be in Klamath.

Jeremy reported that a good funding opportunity is coming up with Connect Oregon V. They have 45 million for this next cycle. This would be 'non' gas tax eligible projects. Erion asked about a train station in Chiloquin. Park and Ride stations are eligible also.

Discussion.

**Motion to accept the Engineer report was made by council member Erion, seconded by council member Kirk. Ayes: Blackmon, Prewitt, Mitchell, Erion, Kirk and Trevino.**

**Motion passed.**

**Public works report:** Pete passed around the public works report. He went over the report with the council.

Pete met with an OSHA representative today and he went over the area and made suggestions on how to be in compliance. He will be back in a few months to go over things again.

The PW flushed the City water system. They do this yearly.

They cleaned the sides of the roads for the Tribal restoration celebration. This is something they do all the time but they worked hard to have it all done for the celebration.

The frost heave on 1<sup>st</sup> street. They opened it up and repaired the line. This line is old and in bad shape.

Discussion about solutions for that area.

Sink hole in the parking lot at Family Food. This could be anything. The grange hall was there, there were oil tanks, and water lines. It is a waiting process because to tear into that parking lot would be a huge and possibly expensive project.

Bridge water line is on now.

Discussion.

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**Motion to accept the Public Works report was made by council member Erion seconded by council member Trevino. Ayes: Blackmon, Prewitt, Mitchell, Erion, Kirk and Trevino.**

**Motion passed.**

**Recorders Report:**

OSHA violations. At the last council meeting it was decided to appeal the decision. The recorder called OSHA and was told to not pay the penalties if appealing. She will send a letter requesting that appeal. There was also a complaint filed about the exits and the fire extinguishers. Basically we were fine with the exception of the emergency lighting. We had exit signs installed that have emergency lighting connected. We moved the extinguisher next to the door and added 2 more to the building.

The recorder explained that she wanted to remind the council again, that the agenda items need to be to her by Thursday. However if they think of something before the meeting they need to let her know so she can add them We post the agenda so the public can know what will be discussed at the meeting. When you put last minute things on the agenda, it prohibits the public from attending for that specific item. It is also sent to the paper.

Discussion.

**Motion to accept the recorders report was made by council member Trevino, seconded by council member Kirk. Ayes: Mitchell, Blackmon, Erion, Kirk, Trevino and Prewitt.**

**Motion passed.**

**Old Business:**

**Trees in the Park:** Discussion. Nothing has been done with this. The recorder stated she would look into this.

Discussion about the picnic tables.

Prewitt is upset because the public can not have picnics in the park without the tables. Blackmon explained that because of the vandalism, the council decided to post a notice at the post office the tables can be checked out, at no cost. Pete stated this had been done by quite a few folks and it seemed to be working. There have been horse shoe tournaments, birthday parties etc.

The recorder reported that when the council decided to put a table out a few weeks ago, the very first day there was vandalism to it. She saw people carving on the table so she called Charles Case. Charles confronted the group and they basically ignored him. He told them he would have them helping him fix the table the next day. After Charles left the men continued to carve the table. So, the public works repainted the table and it is in the yard.

Discussion.

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**Youth Center:** Council member Erion would like to see a youth center. The sierra project organization would like to make a base here for their program. They are considering using the Methodist church. The one thing they really need in a community, though, is a youth center. It is important the kids coming in interact with the kids in the community.

Discussion.

Council will think about possible buildings in the City that could be used. The recorder will try to find the owner of the old youth center that has some burn damage.

Prewitt will speak with Taylor Day about the old medical building for a youth center.

**New Business:**

Jennifer Wampler interrupted the council (apologizing) explaining that she didn't know why the recorder put her on Public input but she would like to speak about the water to the rodeo grounds during Old Business. The recorder replied that she asked to be put on the agenda. That's where public is placed, on public input.

Mayor Hobbs stated that there were only two things on New Business and they should not take very long.

**Chiloquin Days:** Erion would like to see a celebration in town that is in place of the 4<sup>th</sup> of July. Have a BBQ; a parade a rodeo etc. The 4<sup>th</sup> of July is a lot of work and no one seems to want to do that anymore. This is just the beginning of an idea.

The recorder replied that she would hate to see that celebration go away. She didn't want to do it this year for many reasons but would like to think that next year would be different. Maybe do both celebrations. Other members stated they felt the same..

Erion also would like to point out that when council people are away, they can still attend council meetings by computer. She would like to discuss this some time.

**New Policies:** Trevino stated that she did go to the Sheriff advisory committee meeting. She would like to recommend that they all continue to show representation there. The next meeting is Sept 19. She will not be here.

Trevino explained about the New Policies she would like to see in place. The problem is, there is not follow up on a lot of things the council discusses. When there is an action, a person should be appointed to that. Her opinion is that if there is an action to be taken and they do not appoint anyone The City clerk should be responsible to be sure it is followed up on by herself or someone of the council. Trevino read a draft motion that she was proposing. She would like to see an active file that is brought to council every time.

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Mayor Hobbs feels this is something the Council needs to be in control of, not the City employees.

Discussion.

Trevino stated that this is not for the recorder to call and remind council members of their commitments.

Council members have several different ideas about how to follow up with this idea.

This will be discussed in more detail; Trevino would like the council to think about it. The recorder stated she would bring a type of report back to council at the next meeting.

**Motion passed.**

**Public Input:**

**Chiloquin Rodeo Association; Jennifer Wampler.** Jennifer is asking about hooking up water to the rodeo grounds. Jennifer stated that Julie Trevino inspected the water lines at the grounds. The association had the ditches dug with a donated trencher. They have a 1000 gallon holding tank donated that will be installed. The holding tank is for the grey water or for sewer at a later date.

The recorder explained that if they are putting in a tank, the County has to approve that. That means, since the City owns the property, the City has to make the application.

Discussion. There has to be a place for the used water to go, so the holding tank has to be in place before the water is connected.

The recorder asked the association for a plan of how they want the line and where they will put the tank, etc. If the City fills out an application, this is information she will need.

The recorder suggested she pick up an application from the county and bring it to council, next meeting.

Discussion about who pays for the fees. Mitchell stated it would depend on what the costs were. It is the City property and it is his opinion the City needs to absorb the costs.

**Richard Twamley:** Mr. Twamley questioned the council approving the employee's salaries. 'How does a budget approval by the budget committee, being passed by the council supersede the Charter of the City which states that all salaries are to be approved by the City Council?'

The recorder answered that all salaries are approved with the budget. Twamley asked if that wasn't superseding the Charter by doing that?

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The attorney answered that when the Council approves the budget, they are approving the salaries. That is fulfilling the Charter requirement.

Discussion.

8:55 Council went into executive session for ORS 192.660(2)(h) Possible Litigation

**Motion to adjourn was made by council member Erion, seconded by council member Kirk. Ayes: Mitchell, Erion, Kirk, Blackmon, Trevino, Prewitt.**

**Motion passed.**

**10:01 meeting adjourned.**

Signed 9/12/2013

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Joe Hobbs, Mayor

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Attest: Teresa Foreman, City Recorder

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