

City of Chiloquin
City Council Meeting
4/13/2014

Those Present:

Mayor: Joe Hobbs
Council members:

Jill Prewitt
Gaylor Hescoek 6:50
Carolyn Blackmon
Julie Trevino
Jeff Mitchell
Floyd Hescoek

Others:

Teresa Foreman: Recorder
Jeremy Morris: Engineer
Sam Ramirez: Attorney

It is the 13th day of April 2015. As presiding officer, I hereby call this regular meeting of the Chiloquin City Council to Order. Please note that this meeting is being recorded. Following the confirmation and approval of the agenda the council will consider business coming before it. Public input shall be limited to matters pertaining to the business of the City, and to the transactions of City business. In the event you have matters of personal business, or issues involving personality or performance they should be submitted in writing to the City Hall office to be forwarded to the City Council for further review.

Under no circumstance is public input or comment permitted during the period of council deliberation.

During the period of public input, public comments are limited to three (3) minutes per person, no more than ten (10) minutes per topic. Maximum time for all public input shall be limited to thirty (30) minutes total.

As presiding officer I reserve the right to limit all input and to rule out of order persons, whom by testimony are deemed to be abusive, disruptive or obscene.

In addition I shall not accept testimony of a discrediting nature.

The Mayor called the roll. Present: Carolyn Blackmon, Jeff Mitchell, Jill Prewitt, Floyd Hescoek and Gaylor Hescoek.

We do have a quorum; this meeting is now in order.

The Mayor called the meeting to order at 6:33 PM.

4/13/2015

Motion to accept the agenda as presented of 4/13/2015 was made by council member Floyd Hescoek, seconded by council member Prewitt. Ayes: Blackmon, Mitchell, F. Hescoek, Prewitt and Trevino.

Motion passed.

Motion to accept the minutes of 03/24/15 of the Regular council meeting and to dispense with the reading was made by council member Mitchell, seconded by council member F. Hescoek. Ayes: F. Hescoek, Mitchell, Blackmon and Prewitt. Abstained: Trevino because she was not at the meeting of 3/24/15.

Motion passed.

City Bills:

Motion to pay the bills for 4/13/2015 in the amount of \$11,486.96 was made by council member F. Hescoek, seconded by council member Trevino. Ayes: Blackmon, Mitchell, F. Hescoek, Prewitt and Trevino

Motion passed.

City Correspondence:

Council looked over the correspondence.

- a. Planning in Oregon: Bldg Successful Communities. Program Fee \$150.00
This looks like a workshop. Anyone wanting more information or wants to go contact Teresa.
- b. Hazard Mitigation Planning Course: E-mail correspondence.
This is just information. E-Mail correspondence. Discussion about the emergency response plan. Mitchell asked when this was last updated. The recorder stated it was some years back. We have always been a part of the County's plan.

Discussion.
- c. Tiger Grant Announcement: US Dept. of Transportation. This is the first information that has come to the council but there have already been two deadlines we missed. Jeremy explained that this is generally used for highway funds such as 422 or 97. The City doesn't really qualify. It usually has large match funds required.
- d. Klamath County Extension office: requesting individual donations. This is for anyone, not specifically the City.

Mayors Report:

The Mayor turned this over to the fire chief, Dewaine Holster. Mr. Holster introduced the new Fire Chief, Mike Cook. They are in a transitional period right now. Mike will be taking over July first.

Dewaine pointed out to the council that they should have their own disaster plan, not a part of the County. He volunteered his time in helping setting up a plan.

The ISO report is an insurance rating and breaks down how it comes up with its rating. They look at the water supply, the number of fire trucks, the amount of training the personnel get, how many firefighters there are, etc.

This last year they changed our rating from a class V to a class IV. That is good. This rate goes into effect July 1.

The fire chief went over the report and explained a lot about it.

Town Hall Meeting with Senator Merkley. The Mayor reported that it went well. Large turnout. The Mayor introduced Senator Merkley and facilitated the question and answer period. They had some good questions.

In the pre meeting they discussed policing and also funding for a new City Hall.

Council discussion.

Engineer report: Jeremy Morris

Skate Park: Jeremy Introduced Grace, Bill and Jaylin (sp). Jeremy explained that his role in this is just his donated time for cost estimates figures and meetings to help get the application information together. The applicant will actually be the City. This is to secure funding and to build a skate park. The grant application is due May 1, 2014.

Motion to direct the Mayor to sign the application for the Skate park. It is a \$74,000.00 project.

Jeremy went over the specifics.

There is a resolution that is needed also. There is a draft resolution that is in the packet. It is missing information that the recorder needs to fill in. She needs direction from the council. Discussion about the area to place the skate park. The consensus is to place up by the duplex.

The size will be approx. 2500 sq. ft.

Discussion.

We need to have 20% match. It can be in-kind labor, material etc. But we have to have commitment letters.

Discussion about the Tribe having the Tony Hawk Grant. We need to find out if they still have that. The Mayor will look into that.

Discussion about maintenance.

Discussion about resolution. The draft resolution is in the packet. The recorder just needs the specifics. The engineer explained what needed to be filled in.

Motion to pass the resolution in the matter of authorizing the City to apply for a local govt. grant and numbering with the next consecutive number was made by council member F. Hescock, seconded by council member Prewitt.

Discussion: The recorder explained that in talking with the City insurance she was told that they have to be involved from the very beginning. They need to look at the plans, they need to see the construction and they have approve the finished structure before anyone uses it. There can be no moveable or removable parts. There is a certain verbiage needed for the sign that must be posted.

Zoning discussion. Check if you need a conditional use for a park in the residential zone. The recorder looked this up and finds it needs a conditional use permit.

The process will be started if and when the grant is received.

Question was called for:

Ayes: Blackmon, G. Hescock, Mitchell, F. Hescock, Prewitt and Trevino.

Motion passed.

Water System Master Plan. The Infrastructure Finance Authority (IFA) viewed the agreement, and got the legal authority so it is ready for review, questions and approval. They are approving \$20,000.00.

We received funding of \$30,000.00 from USDA search grant also.

Discussion about the plan. It is to identify areas that could be improved.

Post office drainage: There was a letter sent to the owner of the land the City is trying to get an easement from. We have not heard back from that individual yet.

Jeremy spoke with Andrew from the Railroad. They are concerned about the water puddling up by the railroad. This is storm water drainage. The City has been concerned for years as there is nowhere for the water to go. We have contacted the railroad for years about the drainage pipe they were

supposed to put in. Different people over the years have done nothing but now with Andrew there is a concern.

Jeremy explained to him that it is a railroad created problem. Andrew is wanting to work with the City to fix this problem. Jeremy and Pete are going to meet next week with him to figure out a solution.

Saturday a group from Adkins is going down to Newel to help Pete get the playground equipment out.

Jeremy reminded the council about the HIRVI building so to keep it on their radar.

They will be helping on the testing of the well at the airport. Pete explained that the lab test done so far shows good water. After the 6 hour testing they did get a slight sulfur smell. This is very treatable. The water source is very important to the City. We have no water source on the west side of the river. If there is a problem at the river crossing, the West side is out of water. This will rectify that.

If there ever becomes a problem with the well on the east side, we will have another well for back up to supply the City with water.

Motion that the City of Chiliquin enter into an engineering agreement with Adkins Consulting to prepare the Water System Master Plan for the City was made by council member Trevino, seconded by council member F. Hescock. Ayes: Blackmon, G. Hescock, Mitchell, F. Hescock, Prewitt and Trevino

Motion to approve the City Engineer Report was made by council member F. Hescock, seconded by council member Blackmon. Ayes: Blackmon, G. Hescock, Mitchell, F. Hescock, Prewitt and Trevino.

Motion passed.

Public Works Report:

West Side pump Station Electrical process: It is under way and will be finished by the end of the month.

Airport well flow test: There are 400 gallons per minute. The way the well is constructed, they could not measure the draw down. The good news is that the water is good. It has been rumored for years that the water was contaminated and it is not. It is very feasible to hook into the City system. There is a little more homework needed before we make that decision.

Pete reported that he wanted to answer to the fire chiefs' concern that we don't have an emergency plan. Pete explained that they are well involved with that. It is mandated by the State and the Federal Government. Both he and Charles have written emergency plans in place. The plans have been submitted to the State and accepted by the State. It is a document that is worked on all the time. It is

updated every year. Pete explained several of the things in the plan. In the plan they have a list of numbers to call. For example if there is an earthquake, they have the number for the ODOT bridge department. They would be on the phone immediately to them.

The OWWRN membership: Pete went to a class in Bend a couple of months ago. At this class he learned about this program. It stands for Oregon Water and Wastewater Regional Network. Anyone who signs up for this becomes part of the network for other members to contact in case of problems. If a City in our area suddenly needs help they can call us. Also for us, if we need some help we call a member City that we feel can lend a hand. This agreement is not financial. It's just people helping people with information, labor, equipment etc. For emergencies.

This is an agreement that needs signatures.

Pete went on to explain a little more in depth.

The data loggers are in the river now and working just fine. Brian, from Adkins, came out and made it all work.

Wednesday morning Pete will begin the removal of the playground equipment in Newel. He has several volunteers lined up as well as equipment.

Rodeo Grounds Bleachers: He will get those removed as soon as the playground equipment is here. They will not take long to remove.

Motion to direct the Mayor sign the OWWRN mutual agreement was made by council member F. Hescock, seconded by council member Blackmon.: Ayes: Blackmon, G. Hescock, Mitchell, F. Hescock, Prewitt and Trevino.

Motion passed.

Motion to approve the public works report was made by council member Blackmon, seconded by council member F. Hescock. Ayes: Blackmon, G. Hescock, Mitchell, F. Hescock, Prewitt and Trevino.

Motion passed.

Recorder Report:

The budget committee meeting will be April 29th at 4PM. We are trying to do something a little different. That way if we need to take 4 hours to go over it, it won't be so late. The SEI forms need to be here by the 15th of this month. The recorder will send them in by certified mail that day.

The recorder looked into the insurance on the playground equipment as requested. The extra equipment can be at the Spinks park or the rodeo grounds but they asked that the council be concerned about the traffic. Don't place the equipment where kids have to cross the line of traffic

when running back and forth to their parents. Also, not in the fly ball area or near anywhere animals can break through to. Don't place it next to the rodeo arena itself. Maybe behind the stands.

Motion to accept the recorders report was made by council member F. Hescock, seconded by council member Trevino. Ayes: Blackmon, Mitchell, F. Hescock, Prewitt and G. Hescock.

Motion passed.

Old Business:

Motion to approve the resolution regarding participation in the Klamath Tribes/Chiloquin Community early literacy project and number with the next consecutive resolution number was made by council member Prewitt, seconded by council member F. Hescock. Ayes: Blackmon, Mitchell, F. Hescock, Prewitt, Trevino and G. Hescock.

Motion passed.

Medical Marijuana Dispensary Proposed Moratorium: Council has information in their packets about the marijuana dispensaries. The City has a moratorium until May 1st.

Council decided to set a workshop to go over the information and to make a decision at the next meeting.

The workshop was set for April 16th @ 1:30

New Business: none

Public Input:

Kathy Erion: City Resident. Erion has several things she wants to talk about so made an outline in order to keep her input short. Kathy asked the council if they had any projects for the SSP kids. An ongoing project they could work on and not picking up garbage. Also Kathy wants the council to know that the fence on 422 that did not get finished last year will be worked on the first week of May.

There is a company in Vancouver: Rural Communities Assistance Corp (RCAC). This company specializes in helping distressed communities with any water and/or sewer problems. Maybe the City engineer could visit with these people so that we might be able to find funding to add to what we have to further the improvements of the City.

The same organization helps with Cities Economic development. She is glad to help the City get in touch with them if interested.

When on council Kathy looked through the City Municipal code book. She found errors, typos' and noted Ordinances that needed updating and some that could possibly be eliminated. Some that are out of date with the times. She would be glad to sit down with anyone interested and go over this.

It was decided the recorder would do that.

There is a group of people organized by Cyndi Parsons-Kronner that will be helping on cleanup day. They are in pursuit of an additional dumpster for wet garbage. They have 10-12 volunteers and are willing to transport garbage for folks that cannot do it themselves. They are asking the City to possibly provide an extra dumpster.

Discussion.

More discussion about projects for SSP

No other public input.

Motion to adjourn was made by council member F. Hescoock, seconded by council member G. Hescoock. Ayes: Blackmon, Mitchell, F. Hescoock, Prewitt, Trevino and G. Hescoock.

Motion passed.

9:10 Meeting adjourned

Signed

Joe Hobbs, Mayor

Attest: Teresa Foreman, City Recorder